

# SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 3, Mohan Chamber, Beside Post Office, Dakor Kheda GJ 388225  
Contact No.: + 919662061816 Website: [www.saptakchem.com](http://www.saptakchem.com)  
Email id: [info@saptakchem.com](mailto:info@saptakchem.com) CIN: L24299GJ1980PLC101976

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30<sup>th</sup> January, 2019

To,  
BSE Limited  
Ground Floor, P.J.Tower  
Dalal Street,  
Kala Ghoda,  
Mumbai - 400 001

Scrip Code: 506906

Dear Sir/Madam,

## SUB: - NOTICE OF BOARD MEETING

The meeting of the Board of Directors of the Company will be held on 06<sup>th</sup> February, 2019 at 03:00 p.m. at the Registered Office of the Company to transact the following business:

1. To consider, adopt and approve Un-audited Financial Results for the quarter ended on 31<sup>st</sup> December, 2018.
2. To appoint Mr. Rashnikant Mankodi as Company Secretary cum compliance office of the Company.
3. Any other business with the permission of chair.

Moreover Company is hereby informing that Trading Window of the Company will remain close from 30<sup>th</sup> January, 2019 to 08<sup>th</sup> February, 2019 both days inclusive.

Please take the same on record.

Thanking you,

Yours faithfully,

For Saptak Chem and Business Limited

  
Manthan Bhavsar  
Managing Director  
DIN: 05208214