

**Annual Report of**  
**Saptak Chem and Business**  
**Limited**

**For The Year**

**2019-2020**

## BOARD OF DIRECTORS

<b>Name of Director</b>	<b>Category of Director</b>
Mr. Manthan Bhavsar	Director
Mr. Chirag Nanavati	Independent Director
Mrs. Rima Nanavati	Independent Director
Mr. Jitendra Sharma	Chief Financial Officer

## AUDITORS

Hemant C Parikh & Co.  
Chartered Accountants  
Block-A, 3-Ravjibhai Apartment,  
Opp. Kanan Flats, Nr. Pallavi Tower  
Opp. Navrangpura Fire Station,  
Navrangpura, Ahmedabad-380009

## REGISTERED OFFICE

3, Mohan Chamber, Beside Post Office, Dakor Kheda GJ 388225  
E-mail Id: [info@saptakchem.com](mailto:info@saptakchem.com)  
Website: [www.saptakchem.com](http://www.saptakchem.com)

## SAPTAK CHEM AND BUSINESS LIMITED

### NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of the Members of **SAPTAK CHEM AND BUSINESS LIMITED** will be held on Tuesday, 29<sup>th</sup> September, 2020 at 11.00 A.M. through Video Conferencing ("VC") to transact the following business:

#### ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Balance Sheet of the Company as at 31<sup>st</sup> March, 2020 and the Statements of Profit & Loss for the year ended on that date together with the reports of Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Manthan Bhavsar, Director (DIN-05208214) who retires by rotation and being eligible, offers himself for reappointment.

#### SPECIAL BUSINESS:

3. **To Reappoint Ms. Rima Nanavati (DIN: 08196967) as an Independent Director of the Company:**

To consider and if thought fit, to pass with or without modification, if any, the following resolution as a Special Resolution:-

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 ("Act") and the Rules framed there under as read with Schedule IV to the Act, as amended from time to time, Ms. Rima Nanavati, a non-executive Director of the Company, who has submitted declaration that she meets the criteria for independence as provided in Section 149(6) of the Act and who is eligible for appointment, be and is hereby appointed as an Independent Director of the Company, with effect from the conclusion of this Annual General Meeting up to the conclusion of Annual General Meeting which will be held in the year 2025."

**"RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

4. **To Reappoint Mr. Chirag Nanavati (DIN: 08196966) as an Independent Director of the Company:**

To consider and if thought fit, to pass with or without modification, if any, the following resolution as a Special Resolution:-

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 ("Act") and the Rules framed there under as read with Schedule IV to the Act, as amended from time to

## SAPTAK CHEM AND BUSINESS LIMITED

time, Mr. Chirag Nanavati, a non-executive Director of the Company, who has submitted declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and who is eligible for appointment, be and is hereby appointed as an Independent Director of the Company, with effect from this Annual General Meeting up to the conclusion of Annual General Meeting which will be held in the year 2025.”

“RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**For & on behalf of the Board of Director of  
Saptak Chem and Business Limited**

**Date: 27/08/2020**

**Place: Dakor**

**Jitendra Sharma  
CFO**

### NOTES:

1. The Company’s Statutory Auditors, M/s. Hemant C. Parikh & Co., Chartered Accountants, Ahmedabad, were appointed as Statutory Auditors of the Company for a period of five consecutive years at the Annual General Meeting (“AGM”) of the Members held on September 29, 2017 on a remuneration mutually agreed upon by the Board of Directors and the Statutory Auditors.

Their appointment was subject to ratification by the Members at every subsequent AGM held after the AGM held on September 29, 2017. Pursuant to the amendments made to Section 139 of the Companies Act, 2013 by the Companies (Amendment) Act, 2017 effective from May 7, 2018, the requirement of seeking ratification of the Members for the appointment of the Statutory Auditors has been withdrawn from the Statute.

In view of the above, ratification by the Members for continuance of their appointment at this AGM is not being sought. The Statutory Auditors have given a confirmation to the effect that they are eligible to continue with their appointment and that they have not been disqualified in any manner from continuing as Statutory Auditors. The remuneration payable to the Statutory Auditors shall be determined by the Board of Directors based on the recommendation of the Audit Committee.

In view of the continuing Covid-19 pandemic in the country, social distancing norms to be followed and continuing restriction on movement of persons at several places, the Ministry of Corporate Affairs (“MCA”) has, vide its circular dated May 5, 2020 read with circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as “MCA Circulars”), directed that companies shall hold the Annual General Meeting through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”) only and accordingly, in compliance with the provisions of the Companies Act, 2013 (the “Act”), SEBI (Listing Obligations and

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Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) and MCA Circulars, Annual General Meeting of the members of the Company (AGM) will be held through VC/OAVM only (hereinafter referred to as “AGM”).

2. Further, in compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report 2019-20 is being sent only through electronic mode to those Members whose email addresses are registered with the Bank/Depositories. Members may note that the Notice and Annual Report 2019-20 will also be available on the company’s website [www.saptakchem.com](http://www.saptakchem.com) and websites of the Stock Exchanges i.e., BSE Limited.
3. The explanatory statement pursuant to Section 102 of the Companies Act, 2013 relating to the Business to be transacted at the Annual General Meeting (“Meeting”) is annexed hereto.
4. All documents referred to in the notice and the explanatory statement provided hereinafter, will also be available for electronic inspection by the members without any fee from the date of circulation of this notice up to the date of AGM i.e., 29<sup>th</sup> September, 2020. Members seeking to inspect such documents can send an email to [munakchem1980@gmail.com](mailto:munakchem1980@gmail.com).
5. The Share Transfer Books & the Register of Members shall remain closed from 23<sup>rd</sup> September, 2020 to 29<sup>th</sup> September, 2020 (Both days inclusive).
6. Pursuant to the provisions of the Act, a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a member of the Company. Since this AGM is being held pursuant to the MCA Circulars referred to above through VC, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
7. Institutional/Corporate Shareholders (i.e. other than individuals/HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative to attend the AGM through VC on its behalf and to vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by email from its registered email address to [munakchem1980@gmail.com](mailto:munakchem1980@gmail.com) with a copy marked to [helpdesk.evoting@cDSLindia.com](mailto:helpdesk.evoting@cDSLindia.com).
8. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/ mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank account details such as, name of the bank and branch, bank account number, MICR code, IFSC code, etc., to their DPs in case the shares are held by them in electronic form and to Company’s RTA- MCS Share Transfer Agent Limited, 201, Shatdal Complex, 2nd Floor, Ashram Road, Ahmedabad - 380009 (Tel no. 079-26580461,0462,0463)

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(email id: mcsstaahmd@gmail.com) in case the shares are held by them in physical form.

9. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Bank or Register of Beneficial holders as made available by the depositories, will be entitled to vote at the AGM.
10. Members desiring any information with regard to the annual accounts or any matter to be placed at the AGM, are requested to write to the Company on or before 25<sup>th</sup> September, 2020 through email on [munakchem1980@gmail.com](mailto:munakchem1980@gmail.com).
11. Members attending the AGM through "VC" shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
12. Since the AGM will be held through "VC", the Route Map is not annexed in this Notice.
13. Instructions for remote e-voting and procedure to join the AGM are provided as under.

### Instructions for attending Annual General Meeting virtually

Due to the prevailing covid situation and keeping in mind the circulars issued by the Ministry of corporate affairs and Securities Exchange Board of India and various other government authorities, Company has decided to conduct the meeting through zoom app.

Login id and password for attending the AGM will be sent to the members on their registered E-Mail ID (if E-Mail ID is not registered then first registered your E-Mail ID with NSDL/CDSL) at least before 3 days prior to the date of AGM, Link of the meeting will also be available on the website of the Company i.e. [www.saptakchem.com](http://www.saptakchem.com).



#### Steps for Android users

- Open the zoom mobile app. If you have not downloaded the Zoom mobile app yet, you can download it from the Google Play Store.
- Join a meeting using one of these methods
  - a) Tap Join a Meeting if you want to join without signing in.
  - b) Sign in to Zoom then tap Join.

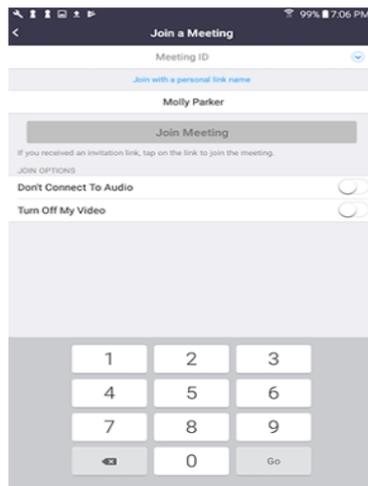


- Enter the meeting ID number and your display name.
  - a) If you're signed in, change your name if you don't want your default name to appear.\*

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b) If you're not signed in, enter your name registered with the Company.\*

➤ Select if you would like to connect audio and/or video and tap Join Meeting.



➤ **Steps for iOS users.**

➤ Open the Zoom mobile app. If you have not downloaded the Zoom mobile app yet, you can download it from the App Store.

➤ Join a meeting using one of these methods

a) Tap Join a Meeting if you want to join without signing in.

b) Sign in to Zoom then tap Join.



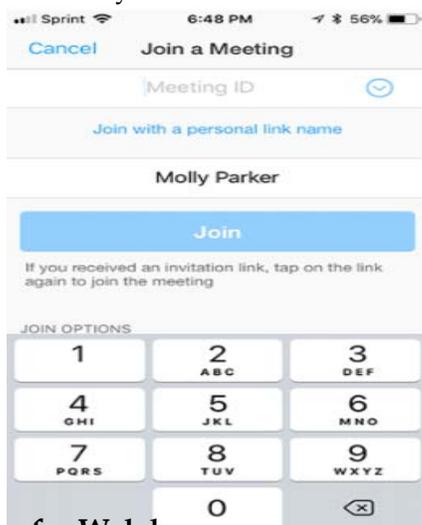
Join

➤ Enter the meeting ID number and your display name.

a) If you're signed in, change your name if you don't want your default name to appear.\*

b) If you're not signed in, enter a display name\*

➤ Select if you would like to connect audio and/or video and select Join.



Steps for Web browsers.

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- **Google Chrome**



- Open Chrome.
- Go to [join.zoom.us](https://join.zoom.us).
- Enter your meeting ID provided by the host/organizer.

Join a Meeting

Meeting ID or Personal Link Name

Your meeting ID is a 9, 10, or 11-digit number

Join

- Click Join.
  - (a) If this is your first time joining from Google Chrome, you will be asked to open the Zoom client to join the meeting.
  - (b) You can check Always open these types of links in the associated app to skip this step in the future.
  - (c) Click Open Zoom Meetings (PC) or Open zoom.us (Mac).

Open Zoom?

<https://zoom.us> wants to open this application.

Open Zoom

Cancel



- **Safari**

- Open Safari.
- Go to [join.zoom.us](https://join.zoom.us).
- Enter your meeting ID provided by the host/organizer.

Join a Meeting

Meeting ID or Personal Link Name

Your meeting ID is a 9, 10, or 11-digit number

Join

- Click Join.
- When asked if you want to open zoom.us, click

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Allow.

Do you want to allow this page to open "zoom.us"?

Cancel Allow



### Steps for Microsoft Edge or Internet Explorer

- Open Edge or Internet Explorer.
- Go to join.zoom.us.
- Enter your meeting ID provided by the host/organizer.

### Join a Meeting

Meeting ID or Personal Link Name

Your meeting ID is a 9, 10, or 11-digit number

Join

- Click Join.

### -: Important:-

**\*If you don't register your name then you are not liable to attend the AGM.**

**\*\*If you have any query/suggestions then click on Raise Hand Button then after admin will un-mute you.**

**\*\*Always start your Video, without video you will not liable to attend the AGM.**

**\*\*\*To Start Audio, Below Instructions are to be followed from your side:-**

**Click on > Setting Button > Meeting > Auto-Connect to Audio > Call over Internet.**

### **THE INTRUCTIONS FOR SHAREHOLDRES FOR REMOTE E-VOTING ARE AS UNDER:**

- The voting period begins on 26<sup>th</sup> September, 2020 at 11:00 a.m. and ends on 28<sup>th</sup> September, 2020 at 05:00 p.m.. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) i.e. on 24<sup>th</sup> September, 2020 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).

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- (iv) Click on “Shareholders” module.
- (v) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.

OR

Alternatively, if you are registered for CDSL’s EASI/EASIEST e-services, you can log-in at <https://www.cdslindia.com> from Login - Myeasi using your login credentials. Once you successfully log-in to CDSL’s EASI/EASIEST e-services, click on e-Voting option and proceed directly to cast your vote electronically.

- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
- (viii) If you are a first time user follow the steps given below:

	<b>For Shareholders holding shares in Demat Form and Physical Form</b>
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"><li>• Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot / Attendance Slip / communicated by mail indicated in the PAN field.</li></ul>
Dividend Bank Details <b>OR</b> Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"><li>• If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</li></ul>

- (ix) After entering these details appropriately, click on “SUBMIT” tab.
- (x) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note

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that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (xi) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the Saptak Chem and Business Limited on which you choose to vote.
- (xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL's mobile app "m-Voting". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

### **PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:**

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to Company i.e. [munakchem1980@gmail.com](mailto:munakchem1980@gmail.com).

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2. For Demat shareholders -, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to Company.

### **INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM ARE AS UNDER:-**

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
  2. Only those shareholders, who are present in the AGM through VC facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
  3. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
  4. Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- (xx) Note for Non - Individual Shareholders and Custodians.
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the "Corporates" module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the to the Company at the email address i.e. [munakchem1980@gmail.com](mailto:munakchem1980@gmail.com) (designated email address by company), if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently

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Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)

- A. The voting rights of the members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 24<sup>th</sup> September, 2020.
  - B. A copy of this notice has been/ shall be placed on the website of the Company and the website of CDSL.
  - C. Ms. Rupal Patel, Practicing Company Secretary (Membership No. FCS 6275) has been appointed as the Scrutinizer to scrutinize the voting and remote e-voting process in a fair and transparent manner.
  - D. The Scrutinizer shall, immediately after the conclusion of voting at the general meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the company and make not later than three days of conclusion of the meeting, a consolidated Scrutinizer’s Report of the total votes cast in favour or against, if any, to the Chairman of the Company or a person authorized by him in writing who shall countersign the same.
  - E. In terms of Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, in order to enable its members, who do not have access to e-voting facility, to send their assent or dissent through e-mail in writing to Mrs. Rupal Patel, Scrutinizer, e-mail: [roopalcs2001@gmail.com](mailto:roopalcs2001@gmail.com) so as to reach her on or before 28<sup>th</sup> September, 2020 by 5.00 p.m. Any email received after the said date and time shall be treated as if the reply from the Members has not been received.
  - F. The members who have casted their votes by remote e-voting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
14. The Results shall be declared on or after the Annual General Meeting of the Company. The Results declared along with the Scrutinizer’s Report shall be placed on the Company’s website [www.saptakchem.com](http://www.saptakchem.com) within 48 (Forty Eight) hours of conclusion of the annual general meeting and will be communicated to BSE Limited, who are required to place them on their website. The same shall also be placed on the website of CDSL.

**For & on behalf of the Board of Director of  
Saptak Chem and Business Limited**

**Date: 27/08/2020**

**Place: Dakor**

**Jitendra Sharma  
CFO**

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### Annexure to the Notice

#### Explanatory Statement under Section 102(1) of the Companies Act, 2013:

Notes on directors seeking appointment/re-appointment as required under SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015 entered into with Stock Exchanges:

#### ITEM NO. 2

#### Details of Director seeking reappointment at Annual General Meeting:

<b>Name</b>	:	Mr. Manthan Bhavsar
<b>Date of birth</b>	:	18/07/1988
<b>Qualification</b>	:	Graduate (Account)
<b>Director of the Company since</b>	:	31/12/2016
<b>Directorship in other public limited companies</b>	:	One
<b>Membership of Committees of other public limited companies</b>	:	Three
<b>No. of Shares held in the Company</b>	:	Nil

#### Item No. 3 Reappointment of Ms. Rima Nanavati (DIN: 08196967) as Independent Director of the Company:

Ms. Rima Nanavati, Director of the Company, has given a declaration to the Board that she met the criteria of independence as provided under Section 149(6) of the Act, In the opinion of the Board, Ms. Rima Nanavati fulfilled the conditions specified in the Act and the Rules framed there under for appointment as an Independent Director and she is independent of the management.

Ms. Rima Nanavati is not disqualified from being appointed as Director in terms of Section 164 of the Act and has given consent to act as Director.

In compliance with the provisions of Section 149 read with Schedule IV of the Act, the appointment of Ms. Rima Nanavati as an Independent Director is now being placed before the members for their approval.

The terms and conditions of appointment of the above Director shall be open for inspection by the members at the registered office of the company during normal business hours on any working day, excluding Saturday.

Brief resume and other details of the Independent Director whose appointment is proposed are provided in the annexure to the Explanatory statement attached herewith.

Ms. Rima Nanavati is deemed to be interested in the resolutions set out respectively at

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Item No. 3 of the Notice with regard to their respective appointments.

The Board recommends the said resolutions for your approval.

Save and except the above, none of the other Directors or any key managerial personnel or any relative of any of the Directors of the Company or the relative of any of the Directors of the Company or the relatives of any key managerial personnel except Mr. Chirag Nanavati is, in anyway, concerned or interested in the above resolutions.

Profile of the Director:

Name	:	Ms. Rima Nanavati
Date of birth	:	31/05/1985
Qualification	:	B.Com
Expertise	:	Experience in the field of Marketing
Director of the Company since	:	09/08/2018
Directorship in other public limited companies	:	0
Membership of Committees of other public limited companies	:	0
No. of Shares held in the Company	:	Nil

### **ITEM NO. 4**

#### **Reappointment of Mr. Chirag Nanavati (DIN: 08196966) as an Independent Director of the Company:**

Mr. Chirag Nanavati, Director of the Company, has given a declaration to the Board that he met the criteria of independence as provided under Section 149(6) of the Act, In the opinion of the Board, Mr. Chirag Nanavati fulfilled the conditions specified in the Act and the Rules framed there under for appointment as an Independent Director and he is independent of the management.

Mr. Chirag Nanavati is not disqualified from being appointed as Director in terms of Section 164 of the Act and has given consent to act as Director.

In compliance with the provisions of Section 149 read with Schedule IV of the Act, the appointment of Mr. Chirag Nanavati as an Independent Director is now being placed before the members for their approval.

The terms and conditions of appointment of the above Director shall be open for inspection by the members at the registered office of the company during normal business hours on any working day, excluding Saturday.

Brief resume and other details of the Independent Director whose appointment is proposed are provided in the annexure to the Explanatory statement attached herewith.

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Mr. Chirag Nanavati is deemed to be interested in the resolutions set out respectively at Item No. 4 of the Notice with regard to their respective appointments.

The Board recommends the said resolutions for your approval.

Save and except the above, none of the other Directors or any key managerial personnel or any relative of any of the Directors of the Company or the relative of any of the Directors of the Company or the relatives of any key managerial personnel except Ms. Rima Nanavati is, in anyway, concerned or interested in the above resolutions.

Profile of the Director:

Name	:	Mr. Chirag Nanavati
Date of birth	:	04/07/1980
Qualification	:	Mechanical draftsman
Expertise	:	Experience in the field of business administration.
Director of the Company since	:	09/08/2018
Directorship in other public limited companies	:	0
Membership of Committees of other public limited companies	:	0
No. of Shares held in the Company	:	Nil

**For & on behalf of the Board of Director of  
Saptak Chem and Business Limited**

**Date: 27/08/2020**

**Place: Dakor**

**Jitendra Sharma  
CFO**

## DIRECTOR'S REPORT

To the Members,  
**Saptak Chem and Business Limited**

Your Directors took pleasure in presenting the Annual Report of the Company together with the Audited Statements of Accounts for the financial year ended 31<sup>st</sup> March, 2020.

### 1) **FINANCIAL RESULTS**

The Company's financial performance for the year under review along with previous year figures is given hereunder:

Particulars	(Amount in Rs)	
	Year Ended 31.03.2020 (Amt in Rs.)	Year Ended 31.03.2019 (Amt in Rs.)
Gross Sales/Income	0	2,776,135
Profit Before depreciation & tax	(84,900)	134,940
Less Depreciation	-	-
Profit/(Loss) before Tax	(84,900)	134,940
Taxes/Deferred Taxes	-	-
Income Tax for Earlier Years	-	-
Profit/(Loss) After Taxes	(84,900)	134,940
P& L Balance b/f	(128,554,646)	(128,469,746)

### 2) **BRIEF DESCRIPTION OF THE COMPANY'S WORKING DURING THE YEAR/STATE OF COMPANY'S AFFAIR:**

During the year under review, due to sluggish market condition and pandemic COVID - 19, the company has been striving hard to re-enter into market.

### 3) **CHANGE IN THE NATURE OF BUSINESS:**

The Company is engaged in the business of trading of chemical.

There was no change in the nature of the business of the Company during the year under review.

### 4) **DIVIDEND:**

The Company has not declared any dividend for the year under review.

### 5) **TRANSFER OF UNCLAIMED DIVIDEND TO INVESTOR EDUCATION AND PROTECTION FUND:**

The company does not have any amount which required to be transferred to the Investor Education and Protection Fund (IEPF).

### 6) **TRANSFER TO RESERVES:**

No amount has been transferred to the General Reserve and amount of loss of Rs. 84,900/- has been carried forward to Reserves and Surplus.

**7) CHANGES IN SHARE CAPITAL:**

The Issued Equity Share Capital as on March 31, 2020 was Rs. 107,322,720/-

During the year under review, the company has not changed its capital.

**A) Issue of equity shares with differential rights:**

During the year under review, the Company has not issued any shares with differential voting rights.

**B) Issue of sweat equity shares:**

During the year under review, the Company has not issued any sweat equity shares.

**C) Issue of employee stock options:**

During the year under review, the Company has not issued any sweat equity shares.

**D) Provision of money by company for purchase of its own shares by employees or by trustees for the benefit of employees:**

The Company has no scheme of provision of money for purchase of its own shares by employees or by trustees for the benefit of employees. Hence the details under rule 16 (4) of Companies (Share Capital and Debentures) Rules, 2014 are not required to be disclosed.

**8) FINANCE:**

The Company has not borrowed loan from any Bank or Financial institution during the year under review.

**9) DETAILS PERTAINING TO SHARES IN SUSPENSE ACCOUNT:**

The Company does not have any shares in the demat suspense account or unclaimed suspense account. Hence, Disclosures with respect to demat suspense account/ unclaimed suspense account are not required to mention here.

**10) MATTERS RELATED TO DIRECTORS AND KEY MANAGERIAL PERSONNEL:**

Mr. Manthan Bhavsar (DIN: 05208214), Director retire by rotation at the forthcoming Annual General Meeting and being eligible, offer himself for re-appointment.

**a) Key Managerial Personnel:**

The following are the Key Managerial Personnel of the Company:

Mr. Manthan Bhavsar	Director
Mr. Jitendra Sharma	Chief Financial Officer
Mr. Rashmikant Mankodi	Company Secretary cum

	Compliance officer
--	--------------------

During the year under review the following Directors and Key Managerial Personnel were appointed and resigned:

Name and Designation	Date of Appointment	Date of Resignation
Mr. Rashmikant Mankodi Company secretary cum Compliance Officer	---	18/04/2019
Mr. Rashmikant Mankodi Company secretary cum Compliance Officer	10/01/2020	---

#### **11) NUMBER OF MEETINGS OF BOARD OF DIRECTORS:**

The meetings of the Board of Directors are held at periodical intervals and are generally at the registered office of the Company, Ahmedabad. The meeting dates are decided well in advance and the agenda and notes on agenda are circulated in advance to the directors. All material information is incorporated in the notes on agenda for facilitating meaningful and focused discussion at the meeting. Where it is not perusable to attach supporting or relevant documents to the agendas, the same is tabled before the meeting. In case of business exigencies or urgency of matters, resolutions are passed by circulation. Senior Management persons are often invited to attend the Board Meetings and provide clarifications as and when required.

During the year 2019-20, 09 (Nine) Board Meetings were convened and duly held on:

15/04/2019	18/04/2019	30/05/2019	11/06/2019	25/06/2019
13/08/2019	13/11/2019	10/01/2020	11/02/2020	

The Board of Directors of the Company were present at the following Board Meeting held during the year under review:

Name of Director	Board Meeting Held	Meetings attended	Attendance at last AGM
Mr. Manthan Bhavsar	9	9	Yes
Mr. Chirag Nanavati	9	9	Yes
Mrs. Rima Nanavati	9	9	Yes

#### **12) STATEMENT INDICATING THE MANNER IN WHICH FORMAL ANNUAL EVALUATION HAS BEEN MADE BY THE BOARD OF ITS OWN PERFORMANCE AND THAT OF ITS COMMITTEES AND INDIVIDUAL DIRECTORS:**

Pursuant to the provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirement), Regulations, 2015, the Board has carried out an annual

performance evaluation of its own performance, the directors individually as well as the evaluation of the working of its Audit, Nomination and Remuneration Committees.

During the year, the Board adopted a formal mechanism for evaluating its performance and as well as that of its Committees and individual Directors, including the Chairman of the Board. The exercise was carried out through a structured evaluation process covering various aspects of the Boards functioning such as composition of the Board & committees, experience & competencies, performance of specific duties & obligations, governance issues etc. Separate exercise was carried out to evaluate the performance of individual Directors including the Board Chairman who were evaluated on parameters such as attendance, contribution at the meetings and otherwise, independent judgment, safeguarding of minority shareholders interest etc.

The evaluation of the Independent Directors was carried out by the entire Board and that of the Chairman and the Non-Independent Directors were carried out by the Independent Directors.

The Directors were satisfied with the evaluation results, which reflected the overall engagement of the Board and its Committees with the Company.

#### **13) PARTICULARS OF EMPLOYEES & EMPLOYEE REMUNERATION:**

The table containing the names and other particulars of employees in accordance with the provisions of Section 197(12) of the Companies Act, 2013, read with Rule 5(1) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, is provided as "**Annexure- A**" to the Board's report.

None of the employees of the Company drew remuneration of Rs.1,02,00,000/- or more per annum and Rs.8,50,000/- or more per month during the year. No employee was in receipt of remuneration during the year or part thereof which, in the aggregate, at a rate which is in excess of the remuneration drawn by the managing director or whole-time director or manager and holds by himself or along with his spouse and dependent children, not less than two percent of the equity shares of the company. Hence, no information is required to be furnished as required under Rule, 5(2) and 5(3) of The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

#### **14) EMPLOYEE RELATIONS:**

Employee relations throughout the Company were harmonious. The Board wishes to place on record its sincere appreciation of the devoted efforts of all employees in advancing the Company's vision and strategy to deliver good performance.

#### **15) REPORT ON PERFORMANCE AND FINANCIAL POSITION OF SUBSIDIARIES, ASSOCIATES AND JOINT VENTURE COMPANIES:**

The Company does not have subsidiaries, Associate and Joint Venture Companies. Hence, details for the same are not required to mention here.

#### **16) CHANGE OF NAME:**

The Company has not changed its name during the year under review.

**17) STATUTORY AUDITORS:**

The Auditors, M/s Hemant C. Parikh & Co., Chartered Accountants, Ahmedabad retire at the ensuing Annual General Meeting and, being eligible; offer themselves for reappointment for a period of one year from the conclusion of this Annual General Meeting [AGM] till the conclusion of Annual General Meeting of the company to be held in the year 2022.

**18) COST AUDITORS:**

The Company has not appointed the Cost Auditor as pursuant to Section 148 of the Companies Act, 2013 read with the Companies (Cost Records and Audit) Amendment Rules, 2014, since, the cost audit is not applicable to the Company.

**19) SECRETARIAL AUDIT REPORT:**

Pursuant to the provisions of Section 204 of the Companies Act, 2013 and The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Company has appointed CS Rupali Modi Practicing Company Secretary, to undertake the Secretarial Audit of the Company. The Secretarial Audit Report is annexed herewith as “**Annexure -B**”.

Reply to the qualification Remarks in Secretarial Audit Report:

1. Though the Company has not published notice for Financial Result, and financial result, the company has uploaded the same on Website of the company and also submitted to BSE Limited.
2. The company has submitted Shareholding Pattern as required under Regulation 31 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for all pending quarters after obtaining data from Registrar and share transfer agent of the company.
3. Due to liquidity problem and effect of pandemic COVID-19, the company is not in a position to make payment of fine levied by BSE Limited. However, as and when, situation become normal and operation of the company start normally, the company is hereby undertake to make payment of fine and make revocation of suspension of securities of the company.
4. Though the company has not made timely payment of Annual listing fees for FY 2019-20, the company has paid Annual listing fees with interest on 04<sup>th</sup> October, 2019

**20) RESPONSE TO AUDITOR’S REMARKS:**

There were no qualifications, reservations or adverse remarks made by Auditors in their respective reports. Observation made by the Statutory Auditors in their Report are self explanatory and therefore, do not call for any further comments under section 134(3)(f) of the Companies Act, 2013.

## **21) INTERNAL CONTROL SYSTEMS AND THEIR ADEQUACY:**

The Company has an Internal Control System, commensurate with the size, scale and complexity of its operations. During the year under review, the company retained external audit firm to review its existing internal control system with a view of tighten the same and introduce system of self certification by all the process owners to ensure that internal controls over all the key business processes are operative. The scope and authority of the Internal Audit (IA) function is defined in the Internal Audit Charter.

The Internal Audit Department monitors and evaluates the efficacy and adequacy of internal control system in the Company, its compliance with operating systems, accounting procedures and policies at all locations of the Company and its subsidiaries. Based on the report of internal audit function, process owners undertake corrective action in their respective areas and thereby strengthen the controls. Significant audit observations and corrective actions thereon are presented to the Audit Committee of the Board.

## **22) AUDIT COMMITTEE:**

The Audit Committee of the Board of Directors of the Company comprises 3 Members. as well as those in section 177 of the Companies Act, 2013 and include the reviewing of quarterly, half-yearly and annual financial statements before submission to the Board, ensure compliance of internal control systems and internal audit, timely payment of statutory dues and other matters.

During the year under review, 4 meetings of the committee were held on 30/05/2019, 13/08/2019, 13/11/2019 and 11/02/2020. The composition of committee and attendance at its meetings is given below:

<b>Sr. No.</b>	<b>Name</b>	<b>Position</b>	<b>Category</b>	<b>Number of meeting Attend</b>
1	Mr. Chirag Nanavati	Chairman	Non-Executive Independent Director	4
2	Mrs. Rima Nanavati	Member	Non-Executive Independent Director	4
3	Mr. Manthan Bhavsar	Member	Executive Non Independent Director	4

The Board accepted the recommendations of the Audit Committee whenever made by the Committee during the year.

## **23) VIGIL MECHANISM:**

In pursuant to the provisions of section 177(9) & (10) of the Companies Act, 2013 and

Regulation 22 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, a Vigil Mechanism for directors and employees to report genuine concerns has been established. The Vigil Mechanism Policy has been uploaded on the website of the Company at <http://www.saptakchem.com/>.

#### **24) NOMINATION AND REMUNERATION COMMITTEE:**

The Board of Directors of the company have constituted a Nomination & Remuneration Committee of Directors mainly for the purposes of recommending the Company's policy on Remuneration Package for the Managing/Executive Directors, reviewing the structure, design and implementation of remuneration policy in respect of key management personnel.

The Nomination & Remuneration Committee consisted of 3 Directors. During the year under review, 2 meetings of the committee were held on 18/04/2019 and 10/01/2020. The name of members, Chairman and their attendance at the Remuneration Committee Meeting are as under Committee of Board:

<b>Sr. No.</b>	<b>Name</b>	<b>Position</b>	<b>Category</b>	<b>Number of meeting Attend</b>
1	Mr. Chirag Nanavati	Chairman	Non-Executive Independent Director	2
2	Mrs. Rima Nanavati	Member	Non-Executive Independent Director	2
3	Mr. Manthan Bhavsar	Member	Executive Non Independent Director	2

The Board has, on the recommendation of the Nomination and Remuneration Committee, framed a policy for selection and appointment of Directors, Key Managerial Personnel and Senior Management and their remuneration. The Remuneration Policy is also available on the Company's website at <http://www.saptakchem.com/>.

#### **25) STAKEHOLDERS RELATIONSHIP COMMITTEE:**

The Stakeholders Relationship Committee consisted of 3 Directors. During the year under review, 4 meetings of the committee were held on 11/04/2019, 12/07/2019, 05/10/2019 and 06/01/2020. The name of members, Chairman and their attendance at the Stakeholders Relationship Committee are as under Committee of Board:

<b>Sr. No.</b>	<b>Name</b>	<b>Position</b>	<b>Category</b>	<b>Number of meeting Attend</b>
1	Mr. Chirag Nanavati	Chairman	Non-Executive	4

			Independent Director	
2	Mrs. Rima Nanavati	Member	Non-Executive Independent Director	4
3	Mr. Manthan Bhavsar	Member	Executive Non Independent Director	4

The status of shareholders' complaints received so far/number not solved to the satisfaction of shareholders/number of pending share transfer transactions (as on 31<sup>st</sup> March, 2020 is given below):-

<b>Complaints Status: 01.04.2019 to 31.03.2020</b>	
Number of complaints received so far	15
Number of complaints solved	1
Number of pending complaints	14

**Compliance Officer:**

Mr. Rashmikanth Mankodi, was Compliance Officer of the company for the purpose of complying with various provisions of Securities and Exchange Board of India (SEBI), Listing Agreement with Stock Exchanges, Registrar of Companies and for monitoring the share transfer process etc.

**a) Share Transfer System:**

All the transfers are received and processed by share Transfer agents and are approved by share transfer committee. Share Transfer requests received in physical form are registered within 30 days and demat requests are confirmed within 15 days.

**b) Dematerialization of shares and liquidity:**

Details of Registrar and Share Transfer agent of the Company for dematerialization of shares:

Name : MCS Share Transfer Agent Limited  
Address : 201, Shatdal Complex, 2<sup>nd</sup> Floor, Opp.Bata Show Room, Ashram Rd, Shreyas Colony, Ahmedabad, Gujarat 380009,  
Tel : 079 2658 0461  
Email : [mcsstaahmd@gmail.com](mailto:mcsstaahmd@gmail.com)

**26) STATEMENT CONCERNING DEVELOPMENT AND IMPLEMENTATION OF RISK MANAGEMENT POLICY OF THE COMPANY:**

Risk management is embedded in your company's operating framework. Your company believes that managing risk helps in maximizing returns. The company's approach to addressing business risk is comprehensive and includes periodic review of such risks and a framework for mitigating controls and reporting mechanism of such

risks. The risk management framework is reviewed periodically by the Board and the Audit Committee. Some of the risks that the company is exposed to are:

### **Commodity Price Risks**

The Company is exposed to the risk of price fluctuation of raw material as well as finished goods. The company proactively manages these risks through forward booking, Inventory management and proactive vendor development practices. The Company's reputation for quality, product differentiation and service, coupled with existence of powerful brand image with robust marketing network mitigation the impact the impact of price risk on finished goods.

### **Regulatory Risks**

The company is exposed to risks attached to various statues and regulations including the company Act. The company is mitigating these risks through regular review of legal compliances carried out through internal as well as external compliance audits.

### **Human Resources Risks**

Retaining the existing talent pool and attracting new talent are major risks. The company has initialed various measures including rolling out strategic talent management system, training and integration of learning and development activities.

### **Strategic Risks**

Emerging businesses, capital expenditure for capacity expansion, etc., are normal strategic risk faced by the company. However, the company has well-defined processes and procedures for obtaining approvals for investments in new business and capacity expansion etc.

## **27) EXTRACT OF ANNUAL RETURN:**

As required pursuant to section 92(3) of the Companies Act, 2013 and rule 12(1) of the Companies (Management and Administration) Rules, 2014, an extract of annual return in MGT 9 as a part of this Annual Report as "**Annexure-C**".

## **28) MATERIAL CHANGES AND COMMITMENTS, IF ANY, AFFECTING THE FINANCIAL POSITION OF THE COMPANY WHICH HAVE OCCURRED BETWEEN THE END OF THE FINANCIAL YEAR OF THE COMPANY TO WHICH THE FINANCIAL STATEMENTS RELATE AND THE DATE OF THE REPORT:**

There is no any Material changes occurred subsequent to the close of the financial year of the Company to which the balance sheet relates and the date of the report.

## **29) DETAILS OF SIGNIFICANT AND MATERIAL ORDERS PASSED BY THE REGULATORS OR COURTS OR TRIBUNALS IMPACTING THE GOING CONCERN STATUS AND COMPANY'S OPERATIONS IN FUTURE:**

There is no significant and material order passed by the regulators or courts or

tribunals impacting the going concern status and company's operations in future during the year under review.

**30) DETAILS IN RESPECT OF ADEQUACY OF INTERNAL FINANCIAL CONTROLS WITH REFERENCE TO THE FINANCIAL STATEMENTS:**

The Company has adequate and proper Internal financial controls with reference to the Financial Statements during the year under review.

**31) PARTICULARS OF CONTRACTS OR ARRANGEMENTS WITH RELATED PARTIES:**

No related party transaction has been entered into during the financial year. There were no materially significant related party transactions made by the Company with Promoters, Directors, Key Managerial Personnel or other designated persons which may have a potential conflict with the interest of the Company at large.

There is no related party transaction during the year under review.

**32) PUBLIC DEPOSIT:**

During the year under review the Company has not accepted any deposits to which the provisions of section 73, 74 of the Companies Act, 2013 read with Acceptance of Deposits Rules, 2014 as amended are applicable.

**33) PARTICULARS OF LOANS, GUARANTEES OR INVESTMENTS UNDER SECTION 186:**

No loans, guarantees or investment under Section 186 of the Companies Act, 2013 have been given by the company.

**34) CORPORATE GOVERNANCE:**

As per SEBI circular no: CFD/POLICYCELL/7/2014 dated 15<sup>th</sup> September, 2014, (Regulation 27(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 shall not be mandatory to the following class of companies:

a) Companies having paid up equity share capital not exceeding Rs.10 crore and Net Worth not exceeding Rs.25 crore, as on the last day of the previous financial year;

Provided that where the provisions of (Regulation 27(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 becomes applicable to a company at a later date, such company shall comply with the requirements of (Regulation 27(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 within six months from the date on which the provisions became applicable to the company.

Accordingly, it may be noted that the paid up share capital of the Company is below Rs. 10 crore and Net Worth of the Company has not exceeded Rs.25 crore, as on 31<sup>st</sup> March, 2020 and hence Corporate Governance is not applicable to the Company.

**35) MANAGEMENT DISCUSSION AND ANALYSIS:**

Management discussion and analysis Report, pursuant to Schedule V of the SEBI (Listing Obligations and Disclosure Requirement), Regulations, 2015, forms part of this Report and the same is annexed as “Annexure-D”.

**36) DETAIL OF FRAUD AS PER AUDITORS REPORT:**

There is no fraud in the Company during the Financial Year ended 31<sup>st</sup> March, 2020. This is also being supported by the report of the auditors of the Company as no fraud has been reported in their audit report for the financial year ended 31<sup>st</sup> March, 2020.

**37) OBLIGATION OF COMPANY UNDER THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013:**

The Company has zero tolerance for sexual harassment at workplace and has adopted a policy against sexual harassment in line with the provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the rules framed there under.

During the financial year 2019-20, the company has not received any complaints on sexual harassment and hence no complaints remain pending as of 31<sup>st</sup> March, 2020.

**38) CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION AND FOREIGN EXCHANGE EARNINGS AND OUTGO:**

The information on conservation of energy, technology absorption and foreign exchange earnings and outgo stipulated under Section 134(3)(m) of the Companies Act, 2013 read with Rule 8 of The Companies (Accounts) Rules, 2014, is Nil.

**39) CORPORATE SOCIAL RESPONSIBILITY (CSR):**

The Provision of Section 135 of the Company Act, 2013 are not applicable since the company does not fall under Category of Rule 9 of the Corporate Responsibility Rules 2014.

**40) DIRECTORS' RESPONSIBILITY STATEMENT:**

To the best of their knowledge and belief and according to the information and explanations obtained by them, your Directors make the following statements in terms of Section 134(3)(c) of the Companies Act, 2013:

- a) that in the preparation of the annual financial statements for the year ended March 31, 2020, the applicable accounting standards have been followed along with proper explanation relating to material departures, if any;

- b) that such accounting policies have been selected and applied consistently and judgment and estimates have been made that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company as at March 31, 2020 and of the profit of the Company for the year ended on that date;
- c) that proper and sufficient care has been taken for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 2013 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- d) that the annual financial statements have been prepared on a going concern basis;
- e) that proper internal financial controls were in place and that the financial controls were adequate and were operating effectively;
- f) that systems to ensure compliance with the provisions of all applicable laws were in place and were adequate and operating effectively

**41) SECRETARIAL STANDARDS:**

The Directors State that applicable Secretarial Standards i.e. SS-1 and SS-2 relating to 'Meetings of the Board of Directors' and General Meetings', respectively, have been duly followed by the Company.

**42) LISTING WITH STOCK EXCHANGES:**

The Company confirms that it has paid the Annual Listing Fees for the year 2019-2020 to BSE where the Company's Shares are listed.

**43) PREVENTION OF INSIDER TRADING:**

In January 2015, SEBI notified the SEBI (Prohibition of Insider Trading) Regulation, 2015 which came into effect from May, 2015. Pursuant thereto, the Company has formulated and adopted a new code for Prevention of Insider Trading.

The New Code viz. "Code of Internal Procedures and Conduct for regulating, Monitoring and reporting of Trading by Insiders" and "Code of Practices and Procedures for fair Disclosure of Unpublished price Sensitive Information" has been framed and adopted. The Code requires pre-clearance for dealing in the Company's shares and prohibits purchase or sale of Company shares by the Directors and designated employees while in possession of unpublished price sensitive information in relation to the Company and during the period when the Trading Window is closed. The Company is Responsible for implementation of the Code.

**44) ACKNOWLEDGEMENTS:**

The management is grateful to the government authorities, Bankers, Vendors for their continued assistance and co-operation. The directors also wish to place on record the

confidence of members in the company

**For Saptak Chem and Business Limited  
(Formerly known as Munak Chemicals Limited)**

**Date: 27/08/2020**

**Place: Dakor**

<b>Sd/-</b>	<b>Sd/-</b>
<b>Manthan Bhavsar</b>	<b>Jitendra Sharma</b>
<b>Director</b>	<b>CFO</b>
<b>DIN: 05208214</b>	

### CEO/CFO Certification

We the undersigned, in our respective capacities as managing Director and Chief Financial Officer of Saptak Chem and Business Limited ("the Company") to the best of our knowledge and belief certify that:

We Certify that --

- a) We have reviewed the financial statements and the cash flow statement for the year 2019-20 and that to the best of our knowledge and belief:
  - These statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading;
  - These statements together present a true and fair view of the Company's affairs and are in compliance with existing accounting standards, applicable laws and regulations;
- b) There are, to the best of our knowledge and belief, no transactions entered into by the Company during the year 2019-20 which are fraudulent, illegal or violative of the Company's code of conduct;
- c) We accept responsibility for establishing and maintaining internal controls and that we have evaluated the effectiveness of the internal control systems of the Company and we have disclosed to the auditors and the Audit Committee, deficiencies in the design or operation of the internal control, if any, of which we are aware of and the steps we have taken or propose to take to rectify these deficiencies.
- d) We have indicated to the Auditors and the Audit Committee:
  - Significant changes in internal control over the financial reporting during the year 2019-20
  - Significant changes in accounting policies during the year 2019-20 and that the same have been disclosed in the notes to the financial statements; and
  - Instances of significant fraud of which we have become aware and the therein, if any, of the management or an employee having a significant role in the Company's internal control system over the financial reporting.

**For Saptak Chem and Business Limited  
(Formerly known as Munak Chemicals Limited)**

**Date: 27/08/2020  
Place: Dakor**

**Sd/-  
Jitendra Sharma  
CFO**

## CERTIFICATE ON FINANCIAL STATEMENTS

To,  
The Members,  
**SAPTAK CHEM AND BUSINESS LIMITED**  
(Formerly known as Munak Chemicals Limited)

We have hereby certify that:

1. We have reviewed the financial statements and the cash flow statements of Saptak Chem And Business Limited (Formerly known as Munak Chemicals Limited) for the financial year 2019-20 and to the best of our knowledge and belief, we state that:
  - a. These statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading;
  - b. These statements together present a true and fair view of the Company's affairs for the period presented in this report and are in compliance with existing accounting standards, applicable laws and regulations.
2. There are, to the best of our knowledge and belief, no transactions entered into by the Company during the year which are fraudulent, illegal or in violation of the Company's Code of Conduct.
3. We accept responsibility for establishing and maintaining internal controls for financial reporting and that we have evaluated the effectiveness of internal control systems of the Company pertaining to financial reporting and we have disclosed to the auditors and the Audit Committee, deficiencies in the design or operation of such internal controls, if any, of which we are aware and the steps we have taken or propose to take to rectify these deficiencies.
4. We have indicated to the Auditors and the Audit Committee:
  - a. significant changes in internal control over financing reporting during the year;
  - b. significant changes in accounting policies made during the year and that the same have been disclosed suitably in the notes to the financial statements; and
  - c. that there were no Instances of significant fraud that involves management or other employees who have a significant role in the Company's internal control system over financial reporting.

**For Saptak Chem and Business Limited**  
**(Formerly known as Munak Chemicals Limited)**

**Date: 27/08/2020**  
**Place: Dakor**

Sd/-  
**Jitendra Sharma**  
CFO

**PARTICULARS OF EMPLOYEE****(i) INFORMATION AS PER RULE 5(1) OF CHAPTER XIII, COMPANIES (APPOINTMENT AND REMUNERATION OF MANAGERIAL PERSONNEL) RULES, 2014****Remuneration paid to whole-time directors**

<b>Name of the Director and KMP</b>	<b>Designation</b>	<b>Ratio of remuneration of each Director / KMP to the Median Remuneration of Employees</b>	<b>Percentage increase in Remuneration in the Financial year 2019-20</b>
Mr Manthan Bhavsar	Managing Director	0.38:1	0
Mr. Chirag Nanavati	Independent Director	1:2	0
Mrs. Rima Nanavati	Independent Director	1:2	0
Mr. Jitendra Sharma	CFO	0	0
Mr. Rashmikant Mankodi	Company Secretary and Compliance officer	#	#

# Ratio/Percentage increase in remuneration is not reported as they were holding respective office(s) for part of the financial year 2019-20.

Note:

1. Percentage increase in remuneration indicates annual total compensation increase, as recommended by the Nomination and Remuneration Committee and duly approved by the Board of Directors of the Company.
- (ii) The percentage increase in the median remuneration of employees in the financial year 2019-20 was Nil.
  - (iii) There were 1 permanent employees on the rolls of the Company as on March 31, 2020.
  - (iv) Average percentage increase made in the salaries of employees other than the KMP in the previous financial year was Nil, whereas the average percentage increase in remuneration of the KMP was Nil. The average increase of remuneration every year is an outcome of the Company's market competitiveness as against similar Companies. The increase of remuneration this year is a reflection of the compensation philosophy of the Company and in line with the benchmark results.
  - (v) It is hereby affirmed that the remuneration paid to all the Directors, KMP, Senior Managerial Personnel and all other employees of the Company during the financial year ended March 31, 2020, were as per the Nomination and Remuneration Policy of the Company.

**SECRETARIAL AUDIT REPORT**

FOR THE FINANCIAL YEAR ENDED 31<sup>st</sup> March, 2020

*[Pursuant to section 204(1) of the Companies Act, 2013 and rule No.9 of the Companies  
(Appointment and Remuneration Personnel) Rules, 2014]*

To,  
The Members,  
**Saptak Chem and Business Limited**  
(Formerly known as Munak Chemicals Limited)  
(CIN: L24299GJ1980PLC101976)  
3, Mohan Chamber, Beside Post Office,  
Dakor Kheda- 388225, Gujarat.

I have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by **Saptak Chem and Business Limited (Formerly known as Munak Chemicals Limited)** (hereinafter called "the company") for the audit period covering the financial year ended on 31<sup>st</sup> March, 2020. Secretarial Audit was conducted in a manner that provided me a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of company's books, papers, minute books, forms and returns filed and other records maintained by the company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, I hereby report that in my opinion, the company has, during the audit period covering the financial year ended on 31<sup>st</sup> March, 2020 complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

1. I have examined the books, papers, minute books, forms and returns filed and other records maintained by the Company, for the financial year ended on 31<sup>st</sup> March, 2020, according to the provisions of:
  - (i) The Companies Act, 2013 (the Act) and the rules made there under and the Companies Act, 1956, to the extent it is applicable.
  - (ii) The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the rules made there under;
  - (iii) The Depositories Act, 1996 and the Regulations and Bye-laws framed there under;

- (iv) Foreign Exchange Management Act, 1999 and the rules and regulations made there under to the extent of Foreign Direct Investment, Overseas Direct Investment and External Commercial Borrowings;
- (v) The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ("SEBI Act"):-
  - (a) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
  - (b) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
  - (c) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009;
  - (d) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
  - (e) The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015

I have also examined compliance of the following to the extent applicable:

- (i). Secretarial Standards with regard to Meeting of Board of Directors (SS-1) and General Meetings (SS-2) issued by The Institute of Company Secretaries of India (effective from 01<sup>st</sup> July, 2015); under the provisions of Companies Act, 2013; and

I have relied upon the representation made by the Company and its Officers for systems and mechanism formed by the Company for compliances under applicable Acts, Laws and Regulations to the Company, as identified and confirmed by the management of the company. According to Representation letter, acts applicable to the Company are all General Laws such Direct and Indirect Taxation related, Labor Laws and other incidental laws of respective States.

On the basis of my examination and representation made by the Company, I report that during the period under review the Company has generally complied with the provisions of the Act, Rules, Regulations, Guidelines etc. mentioned above and there are no material non-compliances that have come to my knowledge except non compliance in respect of:

- a) The Company has not published notice of meeting of the board of directors where financial results shall be discussed and financial results, as required under Regulation 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- b) The company has not submitted Shareholding Pattern for the quarter ended on from 30<sup>th</sup> June, 2019 to 31<sup>st</sup> December, 2019 and Reconciliation of Share Capital Audit Report for the quarter ended on 30<sup>th</sup> September, 2019 and 31<sup>st</sup> December, 2019 within due date.
- c) Securities of the companies are under suspension w.e.f. 13<sup>th</sup> April, 2020 due to non payment of fine for non submission of shareholding pattern under regulation 31 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for two consecutive quarters i.e., September 2019 & December 2019 vide BSE notice no. 20200319-48 dated 19<sup>th</sup> March, 2020.
- d) The Company has paid Annual listing fees for FY 2019-20 after due date of payment.

I Further Report that, there were no actions/ events in pursuance of:

- a) The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;
- b) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009;
- c) The Securities and Exchange Board of India (Buyback of Securities) Regulations, 1998;
- d) The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999 and The Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014 notified on 28 October 2014

requiring compliance thereof by the Company during the period under review

**I further report that** The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors. The changes in the composition of the Board of Directors that took place during the period under review were carried out in compliance with the provisions of the Act.

Adequate notice is given to all directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance, and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.

Decisions at the meetings of the Board of Directors of the Company were carried through on the basis of majority. There were no dissenting views by any member of the Board of Directors during the period under review.

**I further report that** there are adequate systems and processes in the company commensurate with the size and operations of the company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

**I further report that** during the audit period there were no specific events / actions having a major bearing on the company's affairs.

**Date: 27/08/2020**

**Place: Mumbai**

**Signature:**

**Name of Practicing Company Secretary: Rupali Modi**

**C. P. No.: 11350**

**M. No.: 25467**

**UDIN: A025467B000644681**

**Note: This report is to be read with my letter of even date which is annexed as ANNEXURE-I and forms an integral part of this report.**

## Annexure I

To,  
The Members,  
**Saptak Chem and Business Limited**  
(Formerly known as Munak Chemicals Limited)  
3, Mohan Chamber, Beside Post Office,  
Dakor Kheda- 388225, Gujarat.

My report of even date is to be read along with this letter:

1. Maintenance of secretarial record is the responsibility of the management of the Company. My responsibility is to express an opinion on these secretarial records based on my audit.
2. I have followed the audit practices and processes as were appropriate to obtain reasonable assurance about the correctness of the contents of the secretarial records. The verification was done on test basis to ensure that correct facts are reflected in secretarial records. I believe that the processes and practices, I followed provide a reasonable basis for my opinion.
3. I have not verified the correctness and appropriateness of financial records and Books of Accounts of the Company.
4. Wherever required, I have obtained the Management representation about the compliance of laws, rules and regulations and happening of events etc.
5. The compliance of the provisions of corporate and other applicable laws, rules, regulations, standards is the responsibility of management. My examination was limited to the verification of procedures on test basis.
6. The secretarial audit report is neither an assurance as to the future viability of the Company nor of the efficacy or effectiveness with which the management has conducted the affairs of the Company.

**Date: 27/08/2020**  
**Place: Mumbai**

**Signature:**  
**Name of Practicing Company Secretary: Rupali Modi**  
**C. P. No.: 11350**  
**M. No.: 25467**  
**UDIN: A025467B000644681**



Shareholding									
a) NRIs - Individuals									
b) Other - Individuals									
c) Bodies Corp.									
d) Banks / FI									
e) Any Other....									
Sub-total(A) (2)	0	0	0	0	0	0	0	0	0
Total shareholding of Promoter (A) = (A)(1)+(A)(2)	2046502	0	2046502	19.07	2046502	0	2046502	19.07	0
B. Public Shareholding									
1. Institutions									
a) Mutual Funds									
b) Banks / FI	0	321580	321580	2.99	0	321580	321580	2.99	0
c) Central Govt									
d) State Govt(s)									
e) Venture Capital Funds									
f) Insurance Companies									
g) FIIs									
h) Foreign Venture Capital Funds									
i) Others (specify)									
Sub-total (B)(1):-	0	321580	321580	2.99	0	321580	321580	2.99	0
2. Non-Institutions									
a) Bodies Corp.	1375220	655052	2030272	18.92	914546	149702	1064248	9.92	-9.00
i) Indian									
ii) Overseas									
b) Individuals									
i) Individual shareholders holding nominal share capital upto Rs. 1 lakh	308285	1409488	1717773	16.01	643936	1436988	2080924	19.39	3.38
ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh	3661528	27500	3689028	34.37	4233799	0	4233799	39.45	5.08
c) Others (HUF)	228067	650000	878067	8.18	286169	650000	936169	8.72	0.54
Non Resident Indians	0	49050	49050	0.46	0	49050	49050	0.46	0.00
Overseas Corporate Bodies	0	0	0	0	0	0	0	0	0
Foreign Nationals	0	0	0	0	0	0	0	0	0
Clearing Members	0	0	0	0	0	0	0	0	0
Trusts	0	0	0	0	0	0	0	0	0
Foreign Bodies - D R	0	0	0	0	0	0	0	0	0
Sub-total (B)(2):-	5573100	2791090	8364190	77.94	5573100	2791090	8364190	77.94	0

Total Public Shareholding (B)=(B)(1)+ (B)(2)	5573100	3112670	8685770	80.93	5573100	3112670	8685770	80.93	0
C. Shares held by Custodian for GDRs & ADRs	0	0	0	0	0	0	0	0	0
Grand Total (A+B+C)	7619602	3112670	10732272	100	7619602	3112670	10732272	100	0

B) Shareholding of Promoter-

SN	Share holder's Name	Shareholding at the beginning of the year			Shareholding at the end of the year			% change in shareholding during the year
		No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares	No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares	
1	Rita Garg	46502	0.43	00	46502	0.43	00	00
2	Alpha Antibiotics Ltd	1350000	12.58	00	1350000	12.58	00	00
3	Kesho Ram Leasing Ltd	150000	1.4	00	150000	1.4	00	00
4	Munak Engineers (P) Ltd	500000	4.66	00	500000	4.66	00	00
	Total	2046502	19.07	00	2046502	19.07	00	00

C) Change in Promoters' Shareholding (please specify, if there is no change)

SN	Particulars	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
		No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
1	Rita Garg				
	At The Beginning Of The Year	46502	0.43	46502	0.43
	Date Wise Increase / Decrease In Promoters Shareholding During The Year Specifying The Reasons For Increase / Decrease (E.G. Allotment /Transfer / Bonus/ Sweat Equity Etc.):	----	----	----	----
	At The End Of The Year	46502	0.43	46502	0.43
2	Alpha Antibiotics Ltd				
	At The Beginning Of The Year	1350000	12.58	1350000	12.58
	Date Wise Increase / Decrease In Promoters Shareholding During The Year Specifying The Reasons For Increase / Decrease (E.G. Allotment /Transfer / Bonus/ Sweat Equity Etc.):	----	----	----	----
	At The End Of The Year	1350000	12.58	1350000	12.58
3	Kesho Ram Leasing Ltd				
	At The Beginning Of The Year	150000	1.4	150000	1.4
	Date Wise Increase / Decrease In Promoters Shareholding During The Year Specifying The Reasons For Increase / Decrease (E.G. Allotment /Transfer / Bonus/ Sweat Equity Etc.):	----	----	----	----
	At The End Of The Year	150000	1.4	150000	1.4
4	Munak Engineers (P) Ltd				
	At The Beginning Of The Year	500000	4.66	500000	4.66
	Date Wise Increase / Decrease In Promoters Shareholding During The Year Specifying The Reasons For Increase / Decrease (E.G. Allotment /Transfer / Bonus/ Sweat Equity Etc.):	----	----	----	----

	Allotment /Transfer / Bonus/ Sweat Equity Etc.):				
	At The End Of The Year	500000	4.66	500000	4.66

D) Shareholding Pattern of top ten Shareholders: (Other than Directors, Promoters and Holders of GDRs and ADRs):

SN	Top 10 Shareholders	Shareholding at the beginning of the year		Details of Change		Cumulative Shareholding during the year	
		No. of shares	% of total shares of the company	Increase or Decrease in Shareholding	Reason	No. of shares	% of total shares of the company
1	Parag Dinesh Sanghvi (HUF)	843157	7.85	No Change		843157	7.85
2	Minaben H Shah	569499	5.31	30005	Sale	539494	5.02
3	Deepak Kapre	550998	5.13	24942	Sale	526056	4.90
4	TapasyaSheth	536245	5.00	10010	Sale	526235	4.90
5	Pranav Patel	412195	3.84	10051	Sale	402144	3.75
6	Devrup Trading Ltd	375100	3.50	No Change		375100	3.50
7	3a Capital Services Limited	305250	2.84	No Change		305250	2.84
8	Parag Dinesh Sanghvi	0	0	259995	Purchase	259995	2.42
9	Industrial Finance Corp. Of India	212280	1.98	No Change		212280	1.98
10	Keyur Shah	199396	1.86	No Change		199396	1.86

E) Shareholding of Directors and Key Managerial Personnel:

SN	Shareholding of each Directors and each Key Managerial Personnel	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
		No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
	Nil	Nil	Nil	Nil	Nil

F) INDEBTEDNESS -

Indebtedness of the Company including interest outstanding/accrued but not due for payment

(Amount in Rs)

	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
Indebtedness at the beginning of the financial year				
i) Principal Amount	Nil	27783253	Nil	27783253
ii) Interest due but not paid	Nil	Nil	Nil	Nil
iii) Interest accrued but not due	Nil	Nil	Nil	Nil
Total (i+ii+iii)	Nil	27783253	Nil	27783253
Change in Indebtedness during the financial year				
* Addition	Nil	Nil	Nil	Nil
* Reduction	Nil	Nil	Nil	Nil
Net Change	Nil	Nil	Nil	Nil
Indebtedness at the end of the financial year				
i) Principal Amount	Nil	27783253	Nil	27783253
ii) Interest due but not paid	Nil	Nil	Nil	Nil
iii) Interest accrued but not due	Nil	Nil	Nil	Nil
Total (i+ii+iii)	Nil	27783253	Nil	27783253

V. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL-

A. Remuneration to Managing Director, Whole-time Directors and/or Manager:

The company has not given any remuneration to any director of the company during the year under review.

B. Remuneration to other directors:

(Amount in Rs)

Sr.No.	Particulars of Remuneration	Name of Directors			Total Amount
		Manthan Bhavsar	Chirag Nanawati	Rima Nanawati	
1	Independent Directors				
	Fee for attending board committee meetings	Nil	11000	11000	22000
	Commission	Nil	Nil	Nil	Nil
	Others, please specify	Nil	Nil	Nil	Nil
	Total (1)	Nil	11000	11000	22000
2	Other Non-Executive Directors	8400	Nil	Nil	8400
	Fee for attending board committee meetings	Nil	Nil	Nil	Nil
	Commission	Nil	Nil	Nil	Nil
	Others, please specify	Nil	Nil	Nil	Nil
	Total (2)	Nil	Nil	Nil	Nil
	Total (B)=(1+2)	Nil	Nil	Nil	Nil
	Total Remuneration	8400	11000	11000	30400

C. Remuneration to Key Managerial Personnel Other Than MD /Manager / WTD

The company has not given any remuneration to any director of the company during the year under review.

VI. PENALTIES / PUNISHMENT/ COMPOUNDING OF OFFENCES:

Type	Section of the Companies Act	Brief Description	Details of Penalty / Punishment/ Compounding fees imposed	Authority [RD / NCLT/ COURT]	Appeal made, if any (give Details)
<b>A. COMPANY</b>					
Penalty					
Punishment			Nil		
Compounding					
<b>B. DIRECTORS</b>					
Penalty					
Punishment			Nil		
Compounding					
<b>C. OTHER OFFICERS IN DEFAULT</b>					
Penalty					
Punishment			Nil		
Compounding					

**For Saptak Chem and Business Limited  
(Formerly known as Munak Chemicals Limited)**

Date: 27/08/2020

Place: Dakor

Sd/-  
Manthan Bhavsar  
Director  
DIN: 05208214

Sd/-  
Jitendra Sharma  
CFO

## MANAGEMENT DISCUSSION AND ANALYSIS

### 1) INDUSTRY STRUCTURE AND DEVELOPMENT:

The Fertilizer Industry has been adversely affected due to the adverse Policies of Govt. of India, as a result thereof; margins have been under pressure due to withdrawal of subsidy. The most of the fertilizer plants in India are lying closed. The development of the industry wholly depends upon the policies of Govt. of India. Your Company has been engaged in the trading of chemical on retail basis. The Indian chemical industry is among the most diversified industrial sectors and includes basic chemicals and its products, petrochemicals, fertilizers, paints, gases, pharmaceuticals, dyes, etc. In terms of volume of production, it is the twelfth-largest in the world and the third-largest in Asia. Despite a growth in domestic manufacturing capacity India remained a net importer of chemicals as capacity addition lagged demand growth and with certain chemical imports being cheaper than those produced within the country.

### 2) OPPORTUNITIES AND THREATS:

The opportunities are being explored to diversify in other areas as the SSP Fertilizer in India is facing threat from low demand on one side and withdrawal of subsidy by Govt. on the other side. As such other business opportunities are being looked into. The Company has been trying hard to re-enter into the market in the sluggish trend and unpredictable impact of pandemic COVID-19. The Company is committed to measure and quantify impact of pandemic COVID-19 to the business operations of the Company after initiation of full-fledged business operation in the coming financial year.

### 3) SEGMENT-WISE PERFORMANCE:

The Company has identified its activities as single segment. Hence, the Company's performance is to be viewed as a single segment company operating in trading of chemical.

### 4) RECENT TREND AND FUTURE OUTLOOK:

So far as chemical is concerned, the future can become promising, if overall recessionary trend get change due to various reasons.

### 5) RISK AND CONCERNS:

The company has already closed the SSP operation and struggling to stay in the chemical market.

### 6) INTERNAL CONTROL SYSTEMS AND THEIR ADEQUACY:

The Company has proper and adequate system of internal control in order to ensure that all transactions are authorized, recorded and reported correctly. Regular internal audit checks are carried out to ensure that adequate systems are in place. The management continuously reviews the internal control systems and procedures to ensure orderly and efficient conduct of business. The emphasis of internal control prevails across functions and processes covering the entire activities of the company.

**7) FINANCIAL PERFORMANCE WITH RESPECT TO OPERATIONAL PERFORMANCE:**

Other matters such as operational and financial performance have been discussed under the respective heads in the Directors' Reports.

**8) MATERIAL DEVELOPMENTS IN HUMAN RESOURCES AND INDUSTRIAL RELATIONS FRONT:**

Our employees continue to be the backbone of our organization. Our efforts are towards instilling a level of competency in the work force. The human resource has to be more dynamic and result oriented in the present day business environment.

**9) DETAILS OF SIGNIFICANT CHANGES IN KEY FINANCIAL RATIOS:**

As mentioned in clause B (i) of Schedule - V read with Regulation 24(3) and 53(f) of the SEBI (Listing and Disclosure Requirements) Regulations, 2015 specifying requirement of additional disclosure as inserted by the SEBI (Listing and Disclosure Requirement (Amendment) Regulations, 2018 applicable w.e.f. 01.04.2019, it is confirmed that, there is no significant change in any ratios for more than 25% as compared to previous financial year 2018-19.

**10) CAUTIONARY STATEMENT:**

Statement in this Management Discussion and Analysis Report, describing the Company's objectives, estimates and expectations may constitute 'Forward Looking Statements' within the meaning of applicable laws or regulations. Actual results might differ materially from those either expressed or implied.

**For Saptak Chem and Business Limited  
(Formerly known as Munak Chemicals Limited)**

**Date: 27/08/2020**

**Place: Dakor**

**Sd/-  
Jitendra Sharma  
CFO**

## INDEPENDENT AUDITORS' REPORT

TO  
THE MEMBERS OF,  
**Saptak Chem and Business Limited**

### **Report on the Audit of the Standalone Financial Statements**

#### **Opinion**

We have audited the accompanying standalone Ind AS financial statements of **Saptak Chem And Business Limited**, (the "Company") which comprise the Balance Sheet as at 31<sup>st</sup> March, 2020, the Statement of Profit and Loss (including Other Comprehensive Income), the Cash Flow Statement, the Statement of Changes in Equity for the year then ended, and a summary of the significant accounting policies and other explanatory information (hereinafter referred to as "Standalone Ind AS Financial Statements").

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid standalone Ind AS financial statements give the information required by the Act, in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India including the Ind AS, of the state of affairs (financial position) of the Company as at 31<sup>st</sup> March, 2020 and its profit (financial performance including other comprehensive income), its cash flows and changes in equity for the year ended on that date.

#### **Basis for Opinion**

We conducted our audit of the Standalone Financial Statements in accordance with the Standards on Auditing specified under section 143(10) of the Act (SAs). Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Standalone Financial Statements section of our report. We are independent of the Company in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India (ICAI) together with the independence requirements that are relevant to our audit of the financial statements under the provisions of the Act and the Rules made thereunder, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ICAI's Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Standalone Financial Statements.

#### **Key Audit Matter**

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a

whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

### **Information Other than the Standalone Financial Statements and Auditor's Report Thereon**

The Company's Board of Directors is responsible for the preparation of the other information. The other information comprises the information included in the Management Discussion and Analysis, Board's Report including Annexures to Board's Report, Business Responsibility Report, Corporate Governance and Shareholder's Information, but does not include the standalone financial statements and our auditor's report thereon.

Our opinion on the standalone financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the standalone financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the standalone financial statements or our knowledge obtained during the course of our audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Management's Responsibility for the Standalone Ind AS Financial Statements**

The Company's Board of Directors is responsible for the matters stated in Section 134(5) of the Companies Act, 2013 (the "Act") with respect to the preparation of these standalone Ind AS financial statements that give a true and fair view of the financial position, financial performance (including other comprehensive income), cash flows and changes in equity of the Company in accordance with the accounting principles generally accepted in India, including the Indian Accounting Standards (Ind AS) prescribed under Section 133 of the Act and relevant rules there under.

This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the standalone Ind AS financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the standalone financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

The Board of Directors are responsible for overseeing the Company's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Standalone Financial Statements**

Our objectives are to obtain reasonable assurance about whether the standalone financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these standalone financial statements.

As part of an audit in accordance with SAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the standalone financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal financial controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances. Under section 143(3)(i) of the Act, we are also responsible for expressing our opinion on whether the Company has adequate internal financial controls system in place and the operating effectiveness of such controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If

we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the standalone financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's However, future events or conditions may cause the Company to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the standalone financial statements, including the disclosures, and whether the standalone financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Materiality is the magnitude of misstatements in the standalone financial statements that, individually or in aggregate, makes it probable that the economic decisions of a reasonably knowledgeable user of the financial statements may be influenced. We consider quantitative materiality and qualitative factors in (i) planning the scope of our audit work and in evaluating the results of our work; and (ii) to evaluate the effect of any identified misstatements in the financial statements.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the standalone financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

### **Report on Other Legal and Regulatory Requirements**

- (1) As required by the Companies (Auditor's Report) Order, 2016 ("the Order"), issued by the Central Government of India in terms of sub-section (11) of Section 143 of the Act, we give in the **Annexure A** statement on the matters specified in paragraph 3 and 4 of the Order.
- (2) As required by Section 143 (3) of the Act, we report that:

- (A) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.
- (B) In our opinion, proper books of account as required by law have been kept by the company so far as it appears from our examination of those books.
- (C) The Balance Sheet, Statement of Profit and Loss including other comprehensive income, Cash Flow Statement and Statement of Changes in Equity dealt with by this Report are in agreement with the relevant books of account maintained.
- (D) In our opinion, the aforesaid standalone Ind AS financial statements comply with the Ind AS specified under Section 133 of the Act.
- (E) On the basis of the written representations received from the directors as on 31<sup>st</sup> March, 2020 taken on record by the Board of Directors, none of the directors is disqualified as on 31<sup>st</sup> March, 2020 from being appointed as a director in terms of Section 164 (2) of the Act.
- (F) With respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate Report in "**Annexure B**."
- (G) With respect to other matter to be included in the Auditor's Report in accordance with the Rule 11 of the Companies (Audit and Auditor's) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us :
- (1) The Company does not have any pending litigation which would impart its financial position.
  - (2) The company did not have any long-term contracts including derivative contracts for which there were any material foreseeable losses.
  - (3) There were no amounts which were required to be transferred to the Investors Education and Protection Fund by the Company.

**For Hemant C. Parikh & Co.,  
Chartered Accountants**

**Date: 20/07/2020  
Place: Ahmedabad**

**Hemant C. Parikh  
(Proprietor)  
M. No.: 031780**

## **“ANNEXURE A” TO AUDITOR’S REPORT**

**The annexure referred to in our report to the members of Saptak Chem and Business Limited on the financial statements as of and for the year ended 31<sup>st</sup> March, 2020. We report that:**

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On the basis of such checks as we considered appropriate and according to the information and explanations given to us during the course of our audit, we state that:

1. (a) The Company has maintained proper records showing full particulars including quantitative details and situation of fixed assets.  
  
(b) As informed to us, the movable fixed assets have been physically verified by the management during the year and no material discrepancies were noticed on such verification.  
  
(c) As per the information provided by the Company, Company does not have any immovable properties and hence question as to verification of title deed does not applicable. The leave and license agreement has been held in the name of Company.
2. According to information and explanations provided to us, inventories have been physically verified by the management at reasonable intervals and no discrepancies found during the physical verification.
3. The Company has not granted any loans, secured or unsecured to companies, firms, Limited Liability Partnership or other parties covered in the register maintained under section 189 of the Companies Act, 2013 and therefore further comments are not applicable.
4. As per the information furnished to us, the Company has not given any loans to its Directors and has not advanced any loans or made any investments or given any guarantees or provided any securities in terms of provisions of the section 185 and 186 of the Companies Act, 2013.
5. According to information and explanations given to us, the Company has not accepted any deposits from the public within the meaning of section 73 to 76 or any other relevant provisions of the Companies Act, 2013 and the rules framed there under to the extent notified.
6. As per information and explanations given to us by the management, the Central Government has not prescribed the maintenance of cost records under section 148 (1) of the Companies Act, 2013 for the Company.

7. (a) The Company is generally regular in depositing undisputed statutory dues in respect of provident fund, employees state insurance, service tax, goods & service tax and tax deducted at source, investor education and protection fund, sales tax, duty of custom, duty of excise, value added tax, cess, and other statutory dues as applicable with the appropriate authorities during the year. There was no undisputed amount outstanding & payable in respect of statutory dues as at 31<sup>st</sup> March 2020, for a period of more than six months from the date, they became payable.  
  
(b) According to the information and explanations given to us by the management, there are no dues of income tax or service tax or goods & service tax or duty of custom or duty of excise or value added tax or cess which have not been deposited on account of any dispute.
8. Based on our audit procedures and on the information and explanations given by the management, we are of the opinion that, the Company has not defaulted in repayment of dues to any financial institution or bank.
9. In our opinion and according to the information and explanations given to us, the Company has not raised any monies by way of initial public offer or further public offer (including debt instruments) during the year.
10. According to the information and explanations given to us, no fraud by the Company or any fraud on the Company by its officers/employees has been noticed or reported during the course of our audit.
11. According to the information and explanation given to us, the managerial remuneration has been paid / provided in accordance with the requisite approvals mandated by the provisions of section 197 read with schedule V to the Companies Act, 2013.
12. The Company is not a Nidhi Company therefore, further comments are not applicable.
13. The Company has not entered into any related party transaction under the provisions of section 177 and 188 of the Act.
14. As per the information and explanations provided to us and on the basis of verification of records the Company has not made any preferential allotment/private placement of shares or fully or partly convertible debentures during the year under review.
15. According to the information and explanations given to us, the Company has not entered into any non-cash transactions with Directors or persons connected with him.

16. As per the information and explanations provided to us, the Company is not required to be registered under section 45-IA of the Reserve Bank of India Act, 1934.

**For Hemant C. Parikh & Co.,  
Chartered Accountants**

**Date: 20/07/2020**

**Place: Ahmedabad**

**Hemant C. Parikh  
(Proprietor)  
M. No.: 031780**

## **“ANNEXURE B” TO AUDITORS’ REPORT**

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Report on the Internal Financial Controls Over Financial Reporting under Clause (i)  
of Sub-section 3 of Section 143 of the Companies Act, 2013 (the “Act”)

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We have audited the internal financial controls over financial reporting of “**Saptak Chem and Business Limited**” (the “**Company**”) as of 31<sup>st</sup> March, 2020 in conjunction with our audit of the Standalone Ind AS Financial Statements of the Company for the year ended on that date.

### **Management’s Responsibility for Internal Financial Controls**

The Company’s management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls over Financial Reporting issued by the Institute of Chartered Accountants of India (“ICAI”). These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to Company’s policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Act.

### **Auditors’ Responsibility**

Our responsibility is to express an opinion on the Company’s internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting (the “Guidance Note”) and the Standards on Auditing issued by ICAI and deemed to be prescribed under Section 143(10) of the Act, to the extent applicable to an audit of internal financial controls, both applicable to an audit of Internal Financial Controls and, both issued by the ICAI. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the standalone Ind AS financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system over financial reporting.

### **Meaning of Internal Financial Controls over Financial Reporting**

A company's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

### **Inherent Limitations of Internal Financial Controls over Financial Reporting**

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

### **Opinion**

In our opinion, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at 31<sup>st</sup> March, 2020, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India.

**For Hemant C. Parikh & Co.,  
Chartered Accountants**

**Date: 20/07/2020**

**Place: Ahmedabad**

**Hemant C. Parikh  
(Proprietor)  
M. No.: 031780**

**Saptak Chem and Business Limited (CIN: L24299GJ1980PLC101976)**  
**Statement of Assets and Liabilities for the year ended 31st March, 2020**

Amount in (Rs.)

Particulars	Note No.	As at 31-03-2020	As at 31-03-2019
<b>ASSETS</b>			
<b>Non Current Assets</b>			
Property, Plant and Equipment	1	1,00,557	1,00,557
Capital Work in Progress			
Financial Assets			
Investments		-	-
Loans & Advances	2	88,87,534	88,87,534
Other Non Current Assets		-	-
<b>Current assets</b>			
Current investments			
Inventories		7,17,752	7,17,752
<b>Financial Assets</b>			
Trade Receivables	3	7,71,000	7,71,000
Cash and Cash Equivalents	4	1,14,046	97,335
Loans & Advances	5	53,14,540	53,21,304
Other Current Assets		-	-
<b>TOTAL ASSETS</b>		<b>1,59,05,429</b>	<b>1,58,95,483</b>
<b>EQUITY AND LIABILITIES</b>			
<b>Equity</b>			
Equity Share Capital	6	10,73,22,720	10,72,21,110
Other Equity	7	(12,85,54,646)	(12,84,69,746)
<b>Liabilities</b>			
<b>Non Current Liabilities</b>			
Financial Liabilities			
Borrowings		-	-
Deferred Tax Liabilities (Net)		-	-
<b>Current Liabilities</b>			
Financial Liabilities			
Borrowings	8	2,77,83,253	2,77,83,253
Trade Payables	9	93,54,102	93,54,102
Short-Term Provisions	10	-	6,764
Other Current Liabilities		-	-
<b>TOTAL EQUITY AND LIABILITIES</b>		<b>1,59,05,429</b>	<b>1,58,95,483</b>
Notes Forming Parts of Accounts	17		
<b>As per our report of even date</b> For Hemant C. Parikh & Co., Chartered Accountants FRN. 103634W		<b>For and on behalf of the Board of Directors of</b> <b>Saptak Chem And Business Limited</b>	
		Manthan Bhavsar DIN: 05208214 Director	Jitendra Sharma CFO
Hemant C. Parikh Proprietor M.No. 031780 Date :- 20-07-2020 Place :- Ahmedabad		Chirag Nanavati - Director DIN: 08196966 Date :- 20-07-2020 Place :- Dakor	

**Saptak Chem and Business Limited (CIN: L24299GJ1980PLC101976)**  
**Statement of Profit & Loss Account for the year ended 31st March, 2020**

Amount in (Rs.)

PARTICULARS		Note No.	Year Ended 31.03.2020	Year Ended 31.03.2019
I	Revenue from Operations	11	-	27,70,000
II	Other Income	12	-	6,135
<b>III</b>	<b>Total Income (I+II)</b>		<b>-</b>	<b>27,76,135</b>
<b>IV</b>	<b>EXPENSES</b>			
	(1) Cost of Materials Consumed	13	-	19,80,000
	(2) Purchase of Stock-In-Trade			
	(3) Changes in Inventories of Finished Goods, Work-In-Progress and Stock-In-Trade		-	-
	(4) Employee Benefits Expense	14	22,000	1,64,000
	(5) Finance Cost	15	-	1,093
	(6) Depreciation and Amortisation Expense		-	-
	(7) Other Expenses	16	62,900	4,96,102
	<b>Total Expenses (IV)</b>		<b>84,900</b>	<b>26,41,195</b>
<b>V</b>	<b>Profit before Exceptional Items and Tax (III-IV)</b>		<b>(84,900)</b>	<b>1,34,940</b>
VI	Exceptional Items			
<b>VII</b>	<b>Profit before Tax</b>		<b>(84,900)</b>	<b>1,34,940</b>
VIII	Tax Expense			
	(1) Current Tax		-	-
	(2) Prior Period Taxation		-	-
	(3) Deferred Tax		-	-
<b>IX</b>	<b>Profit (Loss) for the period from continuing operations (VII-VIII)</b>		<b>(84,900)</b>	<b>1,34,940</b>
X	Profit /(Loss) from discontinued operations			
XI	Tax Expense of discontinued operations			
<b>XII</b>	<b>Profit (Loss) from discontinuing operations (after tax) (X-XI)</b>		<b>-</b>	<b>-</b>
<b>XIII</b>	<b>Profit (Loss) for the period (IX-XIII)</b>		<b>(84,900)</b>	<b>1,34,940</b>
XIV	Other Comprehensive Income			
	A (i) Items that will not be reclassified to profit or loss			
	(ii) Income tax relating to items that will not be reclassified to profit or loss			
	B (i) Items that will be reclassified to profit or loss			
	(ii) Income tax relating to items that will be reclassified to profit or loss			
<b>XV</b>	<b>Total Comprehensive Income for the Period (XIII+XIV)</b>		<b>(84,900)</b>	<b>1,34,940</b>
<b>XVI</b>	<b>Earnings Per Equity Share</b>			
	(1) Basic		(0.01)	0.01
	(2) Diluted		(0.01)	0.01

Notes Forming Parts of Accounts

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**As per our report of even date**  
**For Hemant C. Parikh & Co.,**  
**Chartered Accountants**  
**FRN. 103634W**

**For and on behalf of the Board of Directors of**  
**Saptak Chem And Business Limited**

**Manthan Bhavsar**  
**DIN: 05208214**  
**Director**

**Jitendra Sharma**  
**CFO**

**Hemant C. Parikh**  
**Proprietor**  
**M.No. 031780**  
**Date :- 20-07-2020**  
**Place :- Ahmedabad**

**Chirag Nanavati - Director**  
**DIN: 08196966**

**Date :- 20-07-2020**  
**Place :- Dakor**

**Saptak Chem and Business Limited (CIN: L24299GJ1980PLC101976)**  
**Cash Flow Statement for the year ended 31st March, 2020**

Particulars	For the period ended on 31.03.2020	For the period ended on 31.03.2019
<b>A. CASH FLOW FROM OPERATING ACTIVITIES</b>		
<b>Profit Before Tax</b>	<b>(84,900)</b>	<b>1,34,940</b>
<b>Adjustments for:</b>		
Depreciation	-	-
Preliminary Exps. Written off	-	1,093
Finance Cost	-	-
<b>Operating Profit before Working Capital Changes</b>	<b>(84,900)</b>	<b>1,36,033</b>
<b>Movements in Working Capital :</b>		
Decrease / (Increase) in Inventories	-	-
Decrease / (Increase) in Sundry Debtors	-	1,13,60,876
Decrease / (Increase) in Loans and Advances	6,764	(90,17,435)
Decrease / (Increase) in Current Assets	-	-
(Decrease) / Increase in Trade Payables	-	(31,22,453)
(Decrease) / Increase in Short Term Provisions	(6,763)	-
(Decrease) / Increase in Current Liabilities	-	-
(Decrease) / Increase in Other Current Liabilities	-	-
Cash (used in) / generated from operations	<b>(84,899)</b>	<b>(6,42,979)</b>
Direct Taxes Paid (net of refunds)	-	-
<b>Net cash (used in) / generated from operating activities (A)</b>	<b>(84,899)</b>	<b>(6,42,979)</b>
<b>B. CASH FLOW FROM INVESTING ACTIVITIES</b>		
(Purchase) of Fixed Assets	-	-
Sale / Disposal of Fixed Assets	-	-
Profit on sale of Investment / Assets	-	-
<b>Net cash (used in) / generated from investing activities (B)</b>	<b>-</b>	<b>-</b>
<b>C. CASH FLOW FROM FINANCING ACTIVITIES</b>		
(Repayment) / Proceeds From Long Term Borrowings	-	2,00,000
(Repayment) / Proceeds From Short Term Borrowings	-	-
Repayment / (Proceeds) From Long Term Loans & Advances	-	-
Proceeds from Issue of Shares	1,01,610	-
Interest Expense	-	(1,093)
Dividend	-	-
Dividend Distribution Tax	-	-
<b>Net cash (used in) / generated from financing activities (C)</b>	<b>1,01,610</b>	<b>1,98,907</b>
<b>D.NET INCREASE IN CASH AND CASH EQUIVALENTS (D)=(A+B+C)</b>	<b>16,711</b>	<b>(4,44,072)</b>
<b>Cash and cash equivalents at the beginning of the year</b>	<b>97,335</b>	<b>5,41,408</b>
<b>Cash and cash equivalents at the end of the year</b>	<b>1,14,046</b>	<b>97,336</b>
<b>Components of cash and cash equivalents</b>		
Cash and cheques on hand	91,406	24,347
With Scheduled Banks	-	-
- in Current Account	22,640	72,988
- in Term Deposit Accounts	-	-
	<b>1,14,046</b>	<b>97,336</b>
<b>Notes</b>		
1) The figures in brackets represent outflows.		
2) Previous periods' figures have been regrouped / reclassified , wherever necessary, to confirm to current year presentation.		

As per our report of even date

**For Hemant C. Parikh & Co.,**  
**Chartered Accountants**  
**FRN. 103634W**

**Hemant C. Parikh**  
**Proprietor**  
**M.No. 031780**  
**Date :- 20-07-2020**  
**Place :- Ahmedabad**

**For and on behalf of the Board of**  
**Directors of**  
**Saptak Chem And Business Limited**

**Manthan Bhavsar Jitendra Sharma**  
**DIN: 05208214 CFO**  
**Director**

**Chirag Nanavati - Director**  
**DIN: 08196966**

**Date :- 20-07-2020**  
**Place :- Dakor**

**Saptak Chem and Business Limited (CIN: L24299GJ1980PLC101976)**  
**Statement of Change in Equity for the year ended on 31st March, 2020**

**(A) EQUITY SHARE CAPITAL**

Particulars	As at 31st March,2020	As at 31st March,2019
Balance as at the beginning of the year	1,07,32,272	1,07,32,272
Issued during the year	-	-
<b>Balance as at the end of the year</b>	<b>1,07,32,272</b>	<b>1,07,32,272</b>

**(B) OTHER EQUITY**

Particulars	Share Application Money Pending For Allotment	Reserves & Surplus					Equity Instrument measured through OCI	Total
		Retained Earnings	General reserves	Capital reserves	Security Premium	Revaluation reserve		
Balance as on 01.04.2019		(12,84,69,746)	-	-	-	-	-	(12,84,69,746)
Addition During the Year		-	-	-	-	-	-	-
Profit For the year		(84,900)	-	-	-	-	-	(84,900)
Transfer to Reserves		-	-	-	-	-	-	-
Other Comprehensive Income		-	-	-	-	-	-	-
Prior Period Loss		-	-	-	-	-	-	-
Dividend		-	-	-	-	-	-	-
Dividend Distribution Tax		-	-	-	-	-	-	-
<b>Balance as on 31.03.2020</b>	<b>-</b>	<b>(12,85,54,646)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(12,85,54,646)</b>
Balance as on 01.04.2018		(12,86,04,686)	-	-	-	-	-	(12,86,04,686)
Profit For the year		1,34,940	-	-	-	-	-	1,34,940
Transfer to Reserves		-	-	-	-	-	-	-
Other Comprehensive Income		-	-	-	-	-	-	-
Dividend		-	-	-	-	-	-	-
Dividend Distribution Tax		-	-	-	-	-	-	-
<b>Balance as on 31.03.2019</b>	<b>-</b>	<b>(12,84,69,746)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(12,84,69,746)</b>

As per our report of even date  
For Hemant C. Parikh & Co.,  
Chartered Accountants

Hemant C. Parikh  
Proprietor  
M.No. 031780  
Date :- 20-07-2020  
Place :- Ahmedabad

For and on behalf of the Board of Directors of  
Saptak Chem And Business Limited

Manthan Bhavsar      Jitendra Sharma  
DIN: 05208214      CFO  
Director

Chirag Nanavati - Director  
DIN: 08196966  
Date :- 20-07-2020  
Place :- Dakor

**Saptak Chem and Business Limited (CIN: L24299GJ1980PLC101976)**

Notes to the Financial Statements for the Year ended 31st March, 2020

**Note no. 1 : Property, Plant and Equipment**

PARTICULARS	GROSS BLOCK				DEPRECIATION				NET BLOCK	
	As at 01.04.2019	Addition for the year	Transfer / Adjusted for the year	As at 31.03.2020	As at 01.04.2019	Addition for the year	Transfer / Adjusted for the year	As at 31.03.2020	As at 31.03.2020	As at 31.03.2019
Computers	1,00,557	-	-	1,00,557	-			-	1,00,557	1,00,557
<b>Total Property, Plant and</b>	<b>1,00,557</b>	<b>-</b>	<b>-</b>	<b>1,00,557</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,00,557</b>	<b>1,00,557</b>

**Saptak Chem and Business Limited (CIN: L24299GJ1980PLC101976)**  
**Notes to the Financial Statements for the Year ended 31st March, 2020**

Note	Particulars	As at March 31,2020	As at March 31,2019
<b>NON CURRENT ASSETS</b>			
<b>FINANCIAL ASSET</b>			
<b>2</b>	<b>LONG TERM LOANS AND ADVANCES</b>		
	Unsecured Considered Good		
	Advances receivable in cash or in kind or for value to be received	88,87,534	88,87,534
<b>Total</b>		<b>88,87,534</b>	<b>88,87,534</b>
<b>CURRENT ASSETS</b>			
<b>FINANCIAL ASSET</b>			
<b>3</b>	<b>TRADE RECEIVABLES</b>		
	(Unsecured considered good)		
	Over Six Months	-	-
	Others	7,71,000	7,71,000
<b>Total</b>		<b>7,71,000</b>	<b>7,71,000</b>
<b>CURRENT ASSETS</b>			
<b>FINANCIAL ASSET</b>			
<b>4</b>	<b>CASH AND CASH EQUIVALENT</b>		
	Cash on Hand	91,406	24,347
	Balance with Scheduled Banks		
	a. in Current Accounts	22,640	72,988
	b. in Term Deposit Accounts		
<b>Total</b>		<b>1,14,046</b>	<b>97,335</b>
<b>CURRENT ASSETS</b>			
<b>FINANCIAL ASSET</b>			
<b>5</b>	<b>LOANS AND ADVANCES</b>		
	Inter Corporate Deposit receivable	-	-
	Tax deducted at source	1,33,103	1,39,867
	Interest accrued but not due	6,188	6,188
	BSE Revocation fee capitalised	42,63,219	42,63,219
	Advance against rent	3,70,351	3,70,351
	GST Recivables	5,41,679	5,41,679
<b>Total</b>		<b>53,14,540</b>	<b>53,21,304</b>
Note	Particulars	As at March 31,2020	As at March 31,2019
<b>7</b>	<b>OTHER EQUITY</b>		
	<b>Reserves &amp; surplus</b>		
	Retained Earnings	(12,85,54,646)	(12,84,69,746)
	General reserves	-	-
<b>Total</b>		<b>(12,85,54,646)</b>	<b>(12,84,69,746)</b>
<b>Current Liabilities</b>			
<b>Financial Liabilities</b>			
<b>8</b>	<b>BORROWINGS</b>		
	Short Term Borrowing		
	Unsecured	2,77,83,253	2,77,83,253
	Long Term Provisions		-
<b>Total</b>		<b>2,77,83,253</b>	<b>2,77,83,253</b>

<b>Current Liabilities</b>		
<b>Financial Liabilities</b>		
<b>9 TRADE PAYABLES</b>		
Micro, Small and Medium Enterprise (Refer note no. 9.1)	-	-
Sundry Creditors	93,54,102	93,54,102
<b>Total</b>	<b>93,54,102</b>	<b>93,54,102</b>
9.1 Under the Micro, Small & Medium enterprise development act, 2006, certain disclosures are required to be made relating to Micro & small enterprise. The company is in the process of compiling relevant information from its supplier about their coverage under the said act. Since the relevant information is not readily available, no disclosures have been made in the accounts. However, in view of the management, the impact of interest, if any, that may be payable in accordance with the provision of the this act is not expected to be material. This has been relied upon by the auditors.		
<b>10 SHORT TERM PROVISION</b>		
Expenses Payable	-	-
Rent Payable	-	-
P.F. Payable	-	-
E.S.I. Payable	-	-
Salary Payable	-	-
Audit Fee Payable	-	-
T.D.S. Payable	-	-
Provision for Tax	-	6,764
<b>Total</b>	<b>-</b>	<b>6,764</b>

**Saptak Chem and Business Limited (CIN: L24299GJ1980PLC101976)**  
**Notes to the Financial Statements for the Year ended 31st March, 2020**

Note	Particulars	for the year ending on March 31,2020	for the year ending on March 31,2019
<b>11</b>	<b><u>REVENUE FROM OPERATIONS</u></b>		
	Revenue from Operations	-	27,70,000
	Other operating revenues	-	-
	<b>Total</b>	<b>-</b>	<b>27,70,000</b>
<b>12</b>	<b><u>OTHER INCOME</u></b>		
	Interest	-	6,135
	Misc. Income	-	-
	Income Tax Refund	-	-
	<b>Total</b>	<b>-</b>	<b>6,135</b>
<b>13</b>	<b><u>COST OF STOCK IN TRADE AND OPERATING EXP.</u></b>		
	Opg Stock	-	-
	Add :Purchase of Stock in Trade	-	19,80,000
	Less :Closing Stock	-	-
	<b>Raw Material consumed during the year (A)</b>	<b>-</b>	<b>19,80,000</b>
	<b><u>Other Operating Expenses</u></b>		
	Work Contract Charges	-	-
	Labour Charges	-	-
	Electric Power, Fuel	-	-
	Freight Inward, Loading and unloading charges	-	-
	Repairs & Maint. Exp	-	-
	<b>Other Operating Exp (B)</b>	<b>-</b>	<b>-</b>
	<b>Total</b>	<b>-</b>	<b>19,80,000</b>
<b>14</b>	<b><u>EMPLOYEE BENEFIT EXPENSES</u></b>		
	Salaries, Wages, Allowances and Bonus	22,000	1,64,000
	Gratuity Exp	-	-
	Cont. to ESI	-	-
	Cont. to PF	-	-
	Staff Welfare Expenses	-	-
	<b>Total</b>	<b>22,000</b>	<b>1,64,000</b>
<b>15</b>	<b><u>FINANCE COST</u></b>		
	Bank Charges	-	1,093
	Interest Exp	-	-
	Other Borrowing Costs	-	-
	<b>Total</b>	<b>-</b>	<b>1,093</b>
<b>16</b>	<b><u>OTHER EXP</u></b>		
	Rent	7,200	19,900
	Electricity & Water Charges	-	-
	General charges	-	12,550
	Office upkeeping	4,500	10,340
	Telephone & Mobile	-	-
	Advertisement & Publicity	-	20,190
	Website Development Charges	3,500	-
	Insurance Charges	-	-
	Sitting Fees	30,400	12,600
	BSE Listing Fees	-	2,50,030
	ROC Filing Fees	11,800	5,200
	Issuer and RTA Fee Exps	-	1,50,292
	<b>Total</b>	<b>57,400</b>	<b>4,81,102</b>
<b>16.1</b>	<b><u>PAYMENT TO AUDITORS :</u></b>		
	Statutory Audit Fees	5,500	15,000
	<b>Total</b>	<b>62,900</b>	<b>4,96,102</b>

## Note No.17

### **SIGNIFICANT ACCOUNTING POLICIES AND NOTES FORMING PART OF FINANCIAL STATEMENTS:**

#### **1. CORPORATE INFORMATION:**

Saptak Chem and Business Limited is a listed public limited company incorporated in 1980. Its shares are listed on BSE Limited. The Company operates in business of trading of chemical. These financial statements were approved for issue by the Company's Board of Directors on July 20, 2020

#### **2. BASIS OF PREPARATION OF FINANCIAL STATEMENTS AND SIGNIFICANT ACCOUNTING POLICIES:**

##### **2.1 Statement of Compliance:**

These financial statements have been prepared in accordance with Ind AS as prescribed under section 133 of the Companies Act, 2013 read with Companies (Indian Accounting Standards) Rules, 2015 and other provisions of the Companies Act, 2013 as amended from time to time.

##### **2.2 Basis of preparation**

These financial statements of the Company have been prepared in accordance with Indian Accounting Standards (Ind AS) notified under the Companies (Indian Accounting Standards) Rules, 2015.

##### **2.3 Accounting Estimates:**

The preparation of these financial statements in conformity with the recognition and measurement principles of Ind AS requires management to make judgments, estimates and assumptions, that affect the reported balance of assets and liabilities, disclosure relating to contingent liabilities as at the date of the financial statements and the reported amounts of income and expenses for the years presented. Actual results may differ from these estimates.

##### **2.4 Revenue Recognition:**

Revenue is recognized to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured, regardless of when the payment is being made. Revenue is measured at the fair value of the consideration received or receivable, taking into account contractually defined terms of payment and excluding

taxes or duty. The Company assesses its revenue arrangements against specific criteria to determine if it is acting as principal or agent. The Company has concluded that it is acting as a principal in all of its revenue arrangements. The specific recognition criteria described below must also be met before revenue is recognized.

Value added tax(VAT)/Goods and Service Tax (GST) is not received by the Company on its own account. Rather, it is tax collected on value added to the commodity by the seller on behalf of the government. Accordingly, it is excluded from revenue.

### **Sale of goods**

Revenue from the sale of goods is recognized when the significant risks and rewards of ownership of the goods have passed to the buyer. Sales are stated exclusive of VAT/ Goods and Service Tax (GST).

### **Interest income**

Interest Income is accrued on a time proportion basis using the effective interest rate.

## **2.5 Property, Plant & Equipments:**

Property, Plant & Equipments has been recorded at actual cost inclusive of duties, taxes and other incidental expenses related to acquisition, improvement and installation. The Company depreciates furniture fixtures over their estimated useful lives using the SLM method. The estimated useful lives of assets are as under:

Name of Asset	Useful life
Furniture & Fittings	10 Years

## **2.6 Impairment of Assets:**

Assets are reviewed for impairment losses whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognized for the amount by which the carrying amount of the assets exceeds its recoverable amount, which is the higher of an asset's net selling price and value in use.

## **2.7 Investments:**

Investments are in equity shares of unlisted company being Non Current in nature, are stated at cost.

## **2.8 Foreign Currency Transactions:**

Foreign currency transactions, if any, are recorded at the exchange rates prevailing on the date of the transaction. Gains and losses arising out of subsequent fluctuations are accounted for on actual payment or realisation. Monetary items denominated in foreign currency as at the balance sheet date are converted at the exchange rates prevailing on that day. Exchange differences are recognised in the statement of profit and loss. Non-monetary items that are measured in terms of historical cost in a foreign currency are translated using the exchange rates at the dates of the initial transactions.

## **2.9 Borrowing Cost:**

Borrowing cost, if any, directly attributable to qualifying assets, which take substantial period to get ready for its intended use, are capitalized to the extent they relate to the period until such assets are ready to be put to use. Other borrowing costs are recognised as an expense in the period in which they are incurred.

## **2.10 Inventories:**

Stock and operating supplies are valued at lower of cost and net realizable Value. Cost includes cost of purchase and other costs incurred in bringing the inventories to their present location and condition, Cost is determined on a first in first out basis. Net realizable value is the estimated selling price in the ordinary course of business less estimated cost of completion and estimated costs necessary to make sale.

## **2.11 Employees' Benefits:**

Termination benefits are recognised as an expense as and when incurred.

## **2.12 Taxes on Income:**

Taxes on Income are accounted in the same period to which the revenue and expenses relate.

Provision for current income tax is made on the basis of estimated taxable income, in accordance with the provisions of the Income Tax Act, 1961 and rules framed there under.

Deferred tax is the tax effect of timing differences. The timing differences are differences between the taxable income and accounting income for a

period that originate in one period and are capable of reversal in one or more subsequent periods.

#### **2.13 Earning Per Share (EPS):**

Basic earnings per share are computed by dividing the profit/ (loss) after tax by the weighted average number of equity shares outstanding during the year. Diluted earnings per share is computed by dividing the profit/(loss) after tax by the weighted average number of equity shares considered for deriving basic earnings per share.

#### **2.14 Contingencies and Provisions:**

Provisions are recognized when the Company has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. The expense relating to a provision is presented in the statement of profit and loss net of any reimbursement.

Contingent liabilities are recognized only when there is a possible obligation arising from past events, due to occurrence or non-occurrence of one or more uncertain future events, not wholly within the control of the Company or where any present obligation cannot be measured in terms of future outflow of resources or where a reliable estimate of obligation cannot be made. Contingent assets are not recognized in the financial statements.

#### **2.15 Statement of Cash Flow:**

Cash flows are reported using the indirect method, whereby profit/(loss) before exceptional items and tax is adjusted for the effects of transactions of non-cash nature and any deferrals or accruals of past or future cash receipts or payments. The cash flows from operating, investing and financing activities of the Company are segregated based on available information.

#### **2.16 Financial Instruments:**

Financial Assets and Financial Liabilities are recognized when the Company becomes party to the contractual provisions of the financial instrument. Financial Assets are derecognized when the rights to receive benefits have expired or been transferred, and the Company has transferred substantially all risks and rewards of ownership of such financial asset. Financial liabilities are derecognized when the liability is

extinguished, that is when the contractual obligation is discharged, cancelled or expired. Purchase or sale of financial assets that require delivery of assets within a time frame established by regulation or convention in the market place are recognized on trade date i.e. the date when the Company commits to purchase or sale the asset.

### **3. NOTES TO ACCOUNTS:**

- 3.1** Some of the Balances of sundry creditors, sundry debtors, loans & advances and other liabilities are subject to confirmation and reconciliation.
- 3.2** In the opinion of the Board of Directors, Current Assets, Loans & Advances are approximately of the value at which they are stated in the Balance Sheet, if realized in the ordinary course of business.
- 3.3** The Company operates in one segment i.e. trading of chemical and within one geographical segment i.e. India.
- 3.4** The Company manages its capital to ensure that it will be able to continue as a going concern. The structure is managed to provide ongoing returns to shareholders and service debt obligations, whilst maintaining maximum operational flexibility.
- 3.5** The carrying amounts of trade payables, other financial liabilities, cash and cash equivalents, other bank balances, trade receivables and other financial assets are considered to be the same as their fair values due to their short term nature.
- 3.6** The Company opines that no provision for expected credit loss is required.
- 3.7** There is no significant market risk or liquidity risk to which the Company is exposed.
- 3.8** The disclosure of transactions with the related parties is given below:
- (i) Parties where control exists: NIL
  - (ii) Subsidiary Companies: NIL
  - (iii) Fellow Subsidiary Companies: NIL
  - (iv) Key Management Personnel: Manthan Bhavsar - Managing Director, Mr. Jitendra Sharma, CFO

Terms and conditions of transactions with related parties: NIL

There have been no guarantees provided or received for any related party receivables and payables for the year ended March 31, 2020 and for the year ended March 31, 2019

		Current Year	Current Year
		2019-20	2018-19
<b>3.9</b>	<b>Earning Per Share</b>		
	Profit (Loss) After Tax (PAT)	(84,900)	1,34,940
	Less: Preference Dividend & Tax	NIL	NIL
	Profit / (Loss)	(84,900)	1,34,940
	Number of Equity Shares of Rs. 10/- each	1,07,32,272	1,07,32,272
	Weighted Average Number of Equity Shares of Rs. 10/- each	1,07,32,272	1,07,32,272
	Basic EPS	0.01	0.01
	Diluted EPS	0.01	0.01
<b>3.10</b>	<b>Contingent Liabilities and Commitments</b> <b>(To the extent not provided for)</b>		
	<b>(i) CONTINGENT LIABILITES</b>		
	(a) Claim against the company not acknowledged as debts	NIL	NIL
	(b) Guarantees	NIL	NIL
	(c) Other Money for which the company is contingently liable	NIL	NIL
	<b>(ii) COMMITMENTS</b>		
	(a) Estimated amount of Contract remaining to be executed on capital account (net of advances) and not provided for	NIL	NIL
	(b) Uncalled liability on Shares and Other Investments partly paid	NIL	NIL
	(c) Other Commitments	NIL	NIL
<b>3.11</b>	<b>Payment to Auditors:</b>		
	a) Audit Fees	5,500	15,000
	b) Other Services	0	0
	c) Tax Audit Fees	0	0
	d) Taxation Work	0	0
	e) Out of Pocket Expenses	0	0
	Total	<u>5,500</u>	<u>15,000</u>
<b>3.12</b>	<b>Foreign Currency Transactions:</b>		

a.	<u>Expenditure in Foreign Currencies</u> (As certified by the Management)	NIL	NIL
b.	<u>Earnings in Foreign Currencies</u> (As certified by the Management)	NIL	NIL
c.	Value of Imports calculated on CIF basis of Capital Goods	NIL	NIL

**3.14** No amount remained due to Micro and Small Enterprises as defined in the "The Micro, Small and Medium Enterprise Development Act, 2006" as identified on the basis of information collected by the management.

**3.15** The Company has re grouped and re-classified the previous year's figures in accordance with the requirements applicable in the current year. In view of this, certain figures of the current year are not strictly comparable with those of the previous year.

**3.16** Notes 1 to 17 form integral part of accounts.

**As per our report of even date  
For, Hemant C. Parikh & Co  
Chartered Accountants**

**For and on behalf of the Board  
Saptak Chem and Business Limited  
(Formerly Munak Chemicals Limited)**

**Hemant C. Parikh  
(Proprietor)  
M. No.: 031780**

**Manthan Bhavsar  
Director  
DIN: 05208214**

**Chirag Nanavati  
Director  
DIN: 08196966**

**Jitendra Sharma  
CFO**

**Place: Ahmedabad  
Dated: 20/07/2020**

**Place: Ahmedabad  
Dated: 20/07/2020**

If Undelivered, please return to:-  
**MCS Share Transfer Agent Limited**  
**(Unit: Saptak Chem and Business Limited)**  
383 Lake Gardens, 1st Floor,  
Kolkata 700045